

MILLEN TOWNSHIP

BOARD MEETING MINUTES

Date: September 8, 2026

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

- a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee
- b. **Other Attendees** – Rich Gillies, Terry Small

3) Public Comments – None

4) Reports

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board Meeting August 3, 2026. Motion by Kosal, 2nd by Bartlett. Motion carried.
- b. Treasurer Balance reports as of August 31, 2026:
 - i. General Income Fund: \$139,000.66
 - ii. Grant Income Fund: \$2,500.00
 - iii. Road Fund: \$119,128.57
 - iv. Fire Fund: \$0
 - v. ARPA Fund \$0
 - vi. Total: \$260,629.23
 - vii. Motion to accept Treasurer Report, subject to audit. Motion by J. Somers to accept subject to audit 2nd by Kosal. Motion carried.
 - viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12794 and Checks 0035-0065 from 8/2/2026-9/1/2026; US Treasury, Alcona Plumbing & heating, Karen Sutton (Election), Sheryl Smith (Election), Theresa Collins (Election), Cathy Ostrander (Election), Stout's Lawn Service (Cemetery Mowing), Election Source (Election Supplies), APEX Software, Visa (Beacon & Cemetery Supplies), Lincoln Hardware (Park Maintenance), Consumers, Election Source (Testing of Election Hardware CP and ICS ADA), Wages (to include ZBA & Planning Meeting), FOE (rent), Millen Township (HCB Account to AAACU Account). Motion by Bartlett, 2nd by M. Somers. Motion carried.
 - ix. Treasurer and Clerk Balance - Yes
- c. Road Committee: Repair work on Trask Lake Road completed, will look for bill and pay when the CD matures.
- d. County Commissioner: T. Small
 - (1) The board would like to make it a part of the record and thank Commissioner Small for his support in getting the PILT money approved for the Township. Also, would like to ask for his continued support with regards to PILT money coming back to the Townships yearly. Commissioner Small noted that it was Commissioners Brege and Johnston that passed the motion to give the PILT back to townships.
 - (2) The board would also like to thank Commissioner Small on requesting to waive the 30 day Review Period of the Zoning Ordinance.
 - (3) It was recommended that the township have a solar ordinance in place due to the high visibility that the issue currently has. It was noted that the township does in fact have a solar ordinance in place.
 - (4) Asked if there was an update on Non-Emergency Medical transportation grant, there will not be any determination until the middle of November, there are also other grants being pursued for transportation.
 - (5) Was asked if there was anything further on Rural Broadband, which the board was told that we didn't get the Grant and the county is looking to get an answer onto where we are currently with broadband.
- e. Zoning/Planning: Rich Gillies/Scott Kosal
 - (1) There is a resolution for the board to review regarding the adoption of the new Zoning Ordinance Resolution 2026-09, Motion made by Kosal, and 2nd by J. Somers to adopt the new Zoning Ordinance.

Roll call vote: Smith (YES), M. Somers (YES), Bartlett (YES), Kosal (YES), J. Somers (YES). Motion carried and the resolution was adopted.

- (2) Kosal wanted to thank Rich Gillies, Gordon Cryderman and NEMCOG for the help in getting the Master Plan and Zoning Ordinance updated.
- (3) During the 17 August 2026 Planning Commission meeting, the members were all asked that on 1 January 2027 would they all wish to continue serving on the Planning Commission Board for a period of 3 years. All members said that they would and those members were; Rich Gillies, Anna Lewis, Shirley Zaleski, Jeff Somers and Earl Remilong. The Township Board members all agreed and thanked them for their continued service.
- (4) There was a formal complaint regarding the yellow internet signs that throughout the entire county. Kosal addressed the issue with the individual that made the complaint and informed him that the signs are in public right-of-ways and out of our jurisdiction. We are not taking any further action at this time.
- (5) All outstanding blight violations will be reviewed and follow ups will be made. There was a formal letter received from the neighbor of the resident that refused the department of agriculture to visit.

f. Cemetery Sexton Update: B. Bartlett

- (1) There was 1 lot sold.
- (2) Reviewed and discussed a draft of the cemetery resolution to increase cost of lots. Will be addressed at the next meeting.
- (3) Continuing to clean up the cemetery, all the stuff that was removed and placed behind the shed is still there, so it is going to be bagged up and disposed of.

g. Fire Department: Chief Cordes – None

5) Unfinished Business

- a. BC Bar Property Tax – No update and no payment received.
- b. Fire Department Grant is open and Fire Chief can apply for it. The township no longer needs to apply and this will be removed.
- c. Oak tree removal, awaiting grant. September 8th timeframe, Kosal will follow up with an email. If we do not get the grant the township needs to fund this to have this tree removed.
- d. Michigan Fire Insurance Holding program was discussed and a motion was made by Kosal and 2nd by M. Somers to adopt the Michigan Fire Insurance Holding Program Resolution 2026-08. All those in favor (Yes).
- e. BS&A upgrade to the cloud, tabled and will plan to put in 2027-2028 budget. This will remain on as a topic of discussion.
- f. With regards to making the website ADA compliant, we received a letter from Mike Suttor that showed what he would charge to make the website compliant and to maintain it. This will be discussed further.

6) New Business

- a. Kosal stated that he ran across some information that every 10 years the Township has to publish its book of ordinances. We will be helped out by NEMCOG with regards to removing our Township Ordinance from the previous Zoning Ordinance and getting them written and listed properly. There are questions regarding this that Kosal will talk to NEMCOG about.
- b. Bartlett brought up that we currently have Go Daddy as our DNS provider for website and email, this will also be discussed with Mike.

7) Public Comments – None

8) Adjourn – Motion by J. Somers, 2nd by Kosal. Motion carried. Meeting adjourned at 7:43 pm.

***Next Meetings:** *October 5, 2026, 7:00 PM Millen Township Board Meeting*
 November 2, 2026, 7:00 PM Millen Township Board Meeting

**** Minutes respectfully submitted by Mary Somers, Clerk ****