

MILLEN TOWNSHIP

BOARD MEETING MINUTES

Date: August 3, 2026

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Rich Gillies, Gordon & Sue Cryderman

3) Public Comments – None

4) Reports

a. Clerk:

i. Motion to approve meeting minutes Special Election Commission Meeting July 6, 2026. Motion by M. Somers, 2nd by Bartlett. Motion carried.

ii. Motion to approve meeting minutes Township Board Meeting July 6, 2026. Motion by J. Somers, 2nd by Bartlett. Motion carried.

b. Treasurer Balance reports as of July 31, 2026:

i. General Income Fund: \$141,641.69

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$119,230.69

iv. Fire Fund: \$0

v. ARPA Fund \$0

vi. Total: \$263,372.38

vii. Motion to accept Treasurer Report, subject to audit. Motion by J. Somers to accept subject to audit 2nd by M. Somers. Motion carried.

viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12786-12793 and Checks 0001-0035 from 7/2/2026-8/1/2026; US Treasury, Alcona County Review (Summer Newsletter, Dust Control, Tax Bill Prep), UHY LLP CPA (Annual Audit), Consumers, Lincoln Hardware (Park Maintenance), Stouts Lawn (Park & Cemetery Mowing), AAACU (Fund's Transfer), Visa (Clerk Supplies, Treasurer Supplies, Beacon, Park Signs), Theresa Collins (Election Training), Karen McMaster (Election Training), Cathy Ostrander (Election Training), Karen Sutton (Election Training), Sheryl Smith (Election Training), Patricia Miller (Election Training), Bill Augustine (Dust Control), BS&A (Annual Service Support), Wages, FOE (rent), Mary Somers (internet), Barb Bartlett (internet), Brighthouse (Pension Fund), Sheryl Smith (Early Election), Karen McMaster (Early Election), Cathy Ostrander (Early Election), AF Group (Workman's Comp), Alcona County Review (Election & Zoning Ordinance), Pat Rollison (Dust Control). Motion by Kosal, 2nd by M. Somers. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee: Received the approval to repair Trask Lake Road, but no start date at this time.

d. County Commissioner: T. Small – None

e. Zoning/Planning: Rich Gillies/Scott Kosal

(1) The Master Plan resolution was made available to be signed the Township Board. Kosal made the motion to access the resolution to adopt the Master Plan, 2nd by J. Somers. Roll call vote: Smith (YES), M. Somers (YES), Bartlett (YES), Kosal (YES), J. Somers (YES). Motion carried and the resolution was adopted.

(2) Copies of the Zoning Ordinance have been provided; there will be advertisement in the Alcona County Review August 5th announcing to the public hearing of the Zoning Ordinance and the Kosal sent letters to notify property owners that are within 300 feet of where zoning is changing. The Public Hearing is scheduled for August 25th at 6:30.

- (3) Five new violations have been sent out, two of them are farming complaints and three are blight. Have no follow up on those as of yet.
- f. Cemetery Sexton Update: B. Bartlett
 - (1) Working on the expansion
 - (2) Bartlett expressed concern about the cost of maintaining the cemetery and that the cost of lots should be increased. Currently the cost of a lot for residents is \$100, she is proposing it should be increased to \$200 and the cost of a lot for non-residents is \$200, she is proposing it should be increased to \$300. This will be discussed more at the next meeting where a possible resolution will be addressed.
 - (3) The shrubs in front of the sign are growing and blossoming.
- g. Fire Department: Chief Cordes – None

5) Unfinished Business

- a. BC Bar Property Tax – No update and no payment received.
- b. Fire Department Grant is no long suspended; we are currently waiting on the Fire Chief to provide feedback and more information. We may not have to do anything and it may be done by Chief Cordes.
- c. Oak tree removal, awaiting grant. September 8th timeframe.
- d. Michigan Fire Insurance Holding program and resolution. We will have a resolution prepared and ready to discuss at next month's meeting.
- e. BS&A upgrade to the cloud. Supervisor Smith contacted the other Townships have done it already, however there does not seem to be an interest from any others to do it. Supervisor Smith would like to put it into the budget for next year.

6) New Business

- a. Election Day is tomorrow. Please get out and vote.
- b. At the recent Alcona Township picnic it was discussed about making our website ADA compliant. Other townships are using Mike Sutter's computer business to run and maintain their websites. Supervisor called Mike and asked him about our website, he said that it would take him 15 to 20 hours at a cost of \$65 an hour, to rebuild our website and then he charges \$65 a month to maintain it after that. We need to comply with the ADA standards by 2028. Will table this until next month's meeting.
- c. The plumbing has been completed in the park for the new sink. Would like to thank Craig Kilbourn who did the work and volunteered his time to do so.
- d. The Treasurer received notification that she is bonded through the county.

7) Public Comments

- a. Gordon Cryderman asked when was the next Zoning Meeting was, we informed him that the next Planning Board meeting would be on August 25th at 7:00 pm. Which would be immediately following the public hearing for the Zoning Ordinance which begins at 6:30 pm.
- b. Gordon Cryderman wanted to comments that he thinks that even at \$200 and \$300 for the cost of a lot at the cemetery is very reasonable.

8) Adjourn – Motion by Kosal, 2nd by Bartless. Motion carried. Meeting adjourned at 7:20 pm.

***Next Meetings:** **Tuesday, September 8, 2026, 7:00 PM Millen Township Board Meeting**
 October 5, 2026, 7:00 PM Millen Township Board Meeting

**** Minutes respectfully submitted by Mary Somers, Clerk ****