

MILLEN TOWNSHIP

BOARD MEETING MINUTES

Date: June 1, 2026

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

- a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee
- b. **Other Attendees** – Rich Gillies, Rodney Cordes, Terry Small, Chris Angel, Wayne Smith, Paula Smith, Josh Schaeffer

3) Public Comments – Paula Smith representing the Alcona County Library came into to make us aware of .25 millage appearing on the upcoming election ballot.

4) Reports

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board Meeting May 4, 2026. Motion by J. Somers, 2nd by M. Somers. Motion carried.
- b. Treasurer Balance reports as of May 31, 2026:
 - i. General Income Fund: \$163,318.34
 - ii. Grant Income Fund: \$2,973.00
 - iii. Road Fund: \$108,803.33
 - iv. Fire Fund: \$0
 - v. ARPA Fund \$0
 - vi. Total: \$275,094.67
 - vii. Motion to accept Treasurer Report, subject to audit. Motion by Kosal to accept subject to audit 2nd by M. Somers. Motion carried.
 - viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12723-12754 from 5/2/2026-6/1/2026; US Treasury, AAACU (Deposit Slips), Sarah Gohl (paper), UHY LLP CPA (Assistance with ARPA Close-out), Stout's Lawn (Spring Clean-up), Alcona County Review (Cemetery Clean-Up & Zoning Fee Ads), AAACU (Bank set-up tax & Township accounts), Visa (Cemetery supplies, Beacon, Assessor supplies), Consumers, Lincoln Hardware (Park supplies), MTA (annual dues), Stout's Lawn (Grass cut at park & cemetery), Wages (to include zoning), FOE (rent), AAACU (Start-up deposit & 3 six month CDs). Motion by Bartlett, 2nd by J. Somers. Motion carried.
 - ix. Treasurer and Clerk Balance - Yes
- c. Road Committee: Stout Road near Dewer Road has damaged due to logging, road commission will look at it and if there is repair work that needs to be done will coordinate with the logging company for payment.
- d. County Commissioner: T. Small – Kosal asked what the latest on the grant for the driving people to and from locations. Commissioner Small said the group is meeting weekly to put together information to submit for the grant.
- e. Zoning/Planning: Rich Gillies/Scott Kosal
 - (1) The Master Plan is approved and we will need a resolution to finalize it. Still moving forward on the Zoning Ordinance and if everything goes as planned will have it in approved and in place by October.
 - (2) Kosal provided an update on blight violation letters. All vehicle blight discrepancies have been dealt with. Have had recent communications with all but one of the blights for dwellings. All are in the process of working on them.
- f. Cemetery Sexton Update: B. Bartlett
 - (1) There are 2 cremations and 1 lot sale coming up later in June.
 - (2) There are still some items in the cemetery that need to be removed. Bartlett is working with the Supervisor to contact individuals and let them know per our ordinance the items need to be removed.
- g. Fire Department: Chief Cordes

- (1) DNR Grant for the well has been received waiting for a well driller.
- (2) Cordes stated that Hawes Township Treasurer is looking for other townships to go in together for the BS&A upgrade to the cloud. There is saving if we decide to sign the contract now instead of waiting. According to the BS&A point of contact we will receive \$5,000 if we get 5 or more other townships. Although earlier in the year we decided to table it until 2027 if we wait it is only going to go up in price. Supervisor Smith and Supervisor Cordes are going to reach out to other township supervisors and see who would like to sign up for it.

5) Unfinished Business

- a. BC Bar Property Tax – No update and no payment received.
- b. Fire Department Grant is currently suspended.
- c. Apex Software for the Assessor has been deemed necessary as Beacon does not offer what is need. The Assessor will purchase the software.
- d. Oak tree removal near the basketball court. McFadden will conduct the removal. Kosal has submitted a grant and will not hear anything until September 8th. We will wait for that timeframe.
- e. Michigan Fire Insurance Holding program and resolution. Kosal is still looking into this.

6) New Business

- a. BCIA Resolution. Josh Schaeffer from the BCIA addressed the board and requested the use of the pavilion at the park for the 4th of July. He is working on the insurance and will get with the Park Manager Karen Sutton and get the contract. Supervisor Smith said that again we would waive the fees for this event. Schaeffer stated that there were not going to be raffle tickets sold so there is no reason for a resolution.
- b. Accounts have been set-up at AAACU for Tax and Township accounts.
- c. Bartlett discussed the distribution of funds with regards to Public Safety Revenue Sharing grant. We received \$473 and because this is public safety revenue Supervisor Smith recommended that the money given to the County Sherriff for him to use. A motion was made by J. Somers to give that money to the Sherriff and 2nd by M. Somers. All in favor YES. Motion carried.
- d. BS&A upgrade was discussed earlier in the meeting.
- e. Audit will be conducted on Tuesday, June 9th at 8:00 am.
- f. Chris Angel addressed the board and said that he has experience with Short Term Rentals and that he would like to provide his services if needed to assist in the Township's Short Term Rental Ordinance. He was told to review the current Short Term Rental Ordinance. One thing that he would like to do is review and make recommendations to the board regarding any changes or upgrades to the Ordinance.
- g. Kosal brought up about having a line items in the budget under Zoning to track expenses. Bartlett stated that we have those line items in place.
- h. Bartlett received 2025 Small Business Taxpayer Exemption Reimbursement of \$201.88 and needs to distribute it to our difference millages as well as a grant. She will continue to work on how exactly to do that but we received the funds.

7) **Public Comments** – Josh Schaeffer mentioned that BCIA fundraiser wristbands are currently on sale for \$5.00.

8) **Adjourn** – Motion by Kosal, 2nd by Bartlett. Motion carried. Meeting adjourned at 7:50 pm.

***Next Meetings:** *July 6, 2026, 7:00 PM Millen Township Board Meeting*

August 3, 2026, 7:00 PM Millen Township Board Meeting

*** Minutes respectfully submitted by Mary Somers, Clerk ***