

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: February 2, 2026

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Rich Gilles, Gordon Cryderman, Rodney Cordes

3) Supervisor Smith put a privilege motion on the table through Robert’s Rules of Order. Smith made the motion to limit public comments at Millen Township Meetings to 3 minutes per person, per subject. The motion was 2nd by J. Somers. Motion carried.

4) **Public Comments** – None

5) **Reports**

a. Clerk:

i. Motion to approve meeting minutes from the Township Board Meeting held on January 5, 2026. Motion by Kosal, 2nd by Bartlett. Motion carried

b. Treasurer Balance reports as of January 31, 2026:

i. General Income Fund: \$149,105.30

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$68,375.90

iv. Fire Fund: \$0

v. ARPA Fund: \$0

vi. Total: \$219,981.20

vii. Motion to accept Treasurer Report, subject to audit. Motion by J. Somers to accept subject to audit 2nd by Kosal. Motion carried.

viii. Motion to pay bills, subject to board’s post-audit policy authorizing payment: Checks #12638-12660 from 1/5/26-2/1/26; US Treasury, MTA (BOR Workshop), Alcona County Review (Notice of Township Ordinance Planning Board), Barton City Fire Department, Election Source (Annual Maintenance Contract/ICX Annual Maintenance Dues), US Postal Service (PO Box 292), Consumers, Alcona County Treasurer (Tax Charge Back), VOIDED Check 12646, Whitlock Business (2026 Assessment Change Notices), Brighthouse, Wages, FOE (Rent). Motion by Kosal, 2nd by M. Somers. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee:

i. Nothing new to report.

d. County Commissioner: T. Small (absent). None.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. Targeting October 26th as a completion date for both the Zoning Ordinance Rewrite and Master Plan. Will need to have a special Planning Commission meeting in February to review Master Plan. Gilles will coordinate a meeting; copies will be provided to Planning Commission members to review and targeting a meeting date of February 24th. Next meeting to discuss the continuation of the rewrite is Tuesday, February 17th and the focus will two articles of the rewrite.

ii. The first six Blight Letters went out and there is some progress being made, will continue to track.

iii. A Planning Commission Board meeting needs to be scheduled to address the building of a deck on a home that does not meet the current zoning ordinance. May need to be a special meeting due to the regularly schedule meeting is not until May and the owner would like start this spring.

- f. Cemetery Sexton Update: B. Bartlett
 - i. Nothing new to report.
- g. Fire Department: Chief Cordes
 - i. A report of last year's calls was provided. A total of 136 calls which is up about 25% from last year.
 - ii. Received a DNR grant for \$4,999.00.
 - iii. Looking to install an 8" well at the fire department for filling fire trucks.
 - iv. The end of this month there is a Spring wild fire refresher class.
 - v. Purchased another pumper truck from Posen.
 - vi. Need to purchase new radios, as the old ones that work fine will not be reprogrammed by the state.
 - vii. Still working thru the new reporting process.

6) Unfinished Business

- a. BC Bar Personal Property Tax – No payment received this month.
- b. Light at the park for the flag pole. Supervisor Smith removed bird debris, circuit is working and light has been on. Complete.
- c. Disposal of computers, computers dismantled, hard drives destroyed, awaiting recycle date for disposal. Complete.
- d. Verizon has submitted permit and payment has been received for the upgrade to antennas on the tower near Bean Hill Road and M-72. Complete.
- e. GIS Data is used by Assessor & Treasurer, so when the invoice is received from the County, we will pay for the annual usage. Treasurer asked that question that is the data that the Assessor receives just our Township or is it the entire County and if it is the entire County then shouldn't the annual dues be divided up by the number of Townships that the Assessor work for. Discussion was also had regarding the BS&A tax and assessing conversion to the cloud and migrating into new software within the next two years. The migration cost is going to be around \$12,000 and then an annual fee of \$5,000. Concerns about the cost and well as getting the upgrades ahead of the game prior to waiting and then being in a rush to figure it out with potentially a new Assessor and Treasurer.

7) New Business

- a. Budget Hearing advertisement will appear in February 9th newspaper.
- b. Bid for Mowing advertisement will appear in February 2nd newspaper.
- c. Contract Renewals for Assessor, Mowing of Park & Cemetery, as well as Cemetery Maintenance, and Dust Control will need to be updated. Clerk has for action.
- d. Supervisor received a question from a member of the public regarding VRBO inspection and what the process is, he contacted the Rich Gillies and said that he was going to attend the May Zoning meeting.
- e. Treasurer received \$1.78 from the state which was for Qualified Heavy Equipment Rental Personal Property (QHERPP). Contacted the county to get further information on what this money is for.

8) Public Comments.

- a. A question was asked by a member of the public regarding the BC Bar Personal Property Tax. Supervisor Smith provided an answer stating taxes are still outstanding and that the board has approached the owner who said that they would make payments. The question was answered and the member who asked the question was satisfied.

9) Adjourn – Motion by Kosal, 2nd by Bartlett. Motion carried. Meeting adjourned at 8:03 pm.

**Next Meetings: February 9, 2026, 7:00 PM Millen Township Initial Budget Planning Meeting
 February 23, 2026, 7:00 PM Millen Township Final Budget Planning Meeting
 March 2, 2026, 6:45 PM Public Budget Meeting & 7:00 PM Board Meeting*

*** Minutes respectfully submitted by Mary Somers, Clerk ***