

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: December 1, 2025

Time: 7:00 PM

Place: Millen Township Hall

## 1) Call to Order and Pledge of Allegiance

## 2) Roll Call

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Deb & Craig Kilbourn

## 3) Public Comments – None

## 4) Reports

a. Clerk:

i. Motion to approve meeting minutes from the Township Board Meeting held on November 3, 2025. Motion by J. Somers, 2<sup>nd</sup> by M. Somers. Motion carried

b. Treasurer Balance reports as of November 30, 2025:

i. General Income Fund: \$136,178.72

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$43,441.63

iv. Fire Fund: \$0

v. ARPA Fund: \$0

vi. Total: \$182,120.35

vii. Motion to accept Treasurer Report, subject to audit. Motion by Kosal to accept subject to audit 2<sup>nd</sup> by M. Somers. Motion carried.

viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12604-12617 from 11/2/25-12/1/25; US Treasury, Alcona County Review (Adoption of Blight Ordinance), VISA (Clerk Supplies & Tax Envelopes), Consumers, Wages, FOE (Rent). Motion by Bartlett, 2<sup>nd</sup> by J. Somers. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee:

i. Nothing new to report.

d. County Commissioner: T. Small (absent). Supervisor stated that the PILT grant that we asked to received 50% of is still tabled due to the county not having their budget approved yet, said that it would be brought up at county board meeting on Wednesday, 3 December.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. Upcoming meeting to discuss the continuation of the rewrite.

ii. Blight Ordinance is now in place, and letters will be looked at for sending out to those not in compliance.

f. Cemetery Sexton Update: B. Bartlett

i. Nothing new to report, however, still working on removing some of the larger items from the cemetery and are not in compliance with the Township Ordinance.

g. Fire Department: Chief Cordes (absent)

## 5) Unfinished Business

a. BC Bar Property Tax –Supervisor Smith spoke with owner Jim and he said that they would start making monthly payments. No payment received this month.

b. Light at the park for the flag pole. Supervisor Smith met with Bret Eller and he is going to look at getting it to work. Looking to remove some bird debris.

c. Disposal of computers, J. Somers has for action.

- d. Blight Ordinance signed and effective November 15, 2025.
- e. Township Planning Commission Ordinance 002-2025. Draft provided, motion was made by Kosal to adapt and 2<sup>nd</sup> by J. Somers. A roll call vote was conducted to adopt the Ordinance; Smith (YES), M. Somers (YES), Bartlett (YES), Kosal (YES), J. Somers (YES). The Ordinance will be posted to the Township Website and going to clarify if it needs to be advertised in the Alcona County Review. If it does then the Clerk will send it to the paper to be advertised.
- f. Michigan Treasury Revenue Sharing contact list was updated and submitted by Clerk. Also, document was provided by Treasurer regarding Revenue Sharing and showed that Millen Township received \$79.42.
- g. Verizon finished the paperwork to put more antennas on the tower near Bean Hill Road and M-72. Now they need to make the payment. They asked if we could take payment over the phone, Kosal let them know that we cannot, so we will look for payment via check.

**6) New Business**

- a. Alcona County Parks and Rec Trail sent request to lease the Township Park for Snowmobile parking to access trailhead. Supervisor Smith signed the agreement with a caveat that the Park will be cleaned of all stones/gravel and debris and that it will not fall on to the township and the residents of Barton City that volunteer to help with the spring clean-up which historically has taken up to 4 1/2 hours to do. Clerk will get the signed agreement to Ken Kosal (Treasurer).
- b. 2026 Millen Township Board Meeting schedule was provided and signed by Clerk. It will be posted at the Township Hall and posted on the Township Website.
- c. Proposed that the 2026 Budget workshops be held on Monday, 9 February 2026 at 7:00 pm and on Monday, 23 February 2026 at 7:00 pm and Township Hall. All board members agreed that those dates would work.
- d. Would like to wish everyone a Merry Christmas and Happy New Year.

**7) Public Comments.** None

**8) Adjourn** – Motion by Kosal, 2<sup>nd</sup> by Bartlett. Motion carried. Meeting adjourned at 7:19 pm.

*\*Next Meetings: January 5, 2026, 7:00 PM Millen Township Board Meeting*

*\*\* Minutes respectfully submitted by Mary Somers, Clerk \*\**