

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: October 6, 2025

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Rodney Cordes

3) **Public Comments** – None

4) **Reports**

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting September 2, 2025. Motion by Kosal, 2<sup>nd</sup> by J. Somers. Motion carried

b. Treasurer Balance reports as of September 30, 2025:

i. General Income Fund: \$137,522.04

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$82,837.44

iv. Fire Fund: \$0

v. ARPA Fund: \$0

vi. Total: \$222,859.48

vii. Motion to accept Treasurer Report, subject to audit. Motion by J. Somers to accept subject to audit 2<sup>nd</sup> by Kosal. Motion carried.

viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12557-12585 from 9/2/25-10/1/25; US Treasury, NEMCOG (FY25 Membership), Bauer, Florip & Wojda (Blight Ordinance), Mary Somers (stamps), Stout's Lawn, Consumers, US Postal Service (PO Box 145), Visa (Cemetery supplies & Website), UHY LLP CPA (Annual Audit), Wages, FOE (Rent), Barb Bartlett (internet), Mary Somers (internet). Motion by Kosal, 2<sup>nd</sup> by J. Somers. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee:

i. Laying gravel on Bean Hill Road from Trask Lake Road to Walker (completed awaiting bill).

d. County Commissioner: T. Small (absent)

i. Supervisor Smith stated that he went to the September 17<sup>th</sup> budget meeting and requested from the board that Millen Township receive 50% of PILT money. A motion was made and seconded, however it was tabled due to the county not knowing what their budget was going to be.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. Only 1 more chapter (chapter 3) needs to be reviewed for the new Zoning Ordinance. Next meeting is November 5<sup>th</sup> with another in December; both will go over chapter 3. If all goes as planned we may have the Zoning Ordinance done as early as December. Unsure about the completion of the Master Plan will follow up with NEMCOG.

ii. The Planning Commission will need to review and then present the Zoning Ordinance to the Township Board, the next scheduled meeting is not until May. With that said, need to review the Township Ordinance with regards to Planning Commission members, specifically whether or not the Township Board member is a voting member of the Planning Commission board. If so this will allow to have enough members to have a quorum and hold a special meeting to approve the new Zoning Ordinance prior to waiting until May.

f. Cemetery Sexton Update: B. Bartlett

- i. Sold three lots.
- ii. The back section of the cemetery is cleaned and some items have been picked up and moved to the storage shed.
- g. Fire Department: Chief Cordes
  - i. Picked up a used pumper from Posen.
  - ii. The State is changing the reporting system for first responders (First Due). The training is difficult to conduct and the reporting is difficult to complete, and there is not a lot of help from the State in getting it complete. Also, in January the US is changing its way of reporting fires and MFR calls.
  - iii. Fire Academy is going to be conducted and 9 of the classes will be at the Fire Hall.
  - iv. Back in 2022 the Bureau of Fire Services came up with continuing educational credits for fire fighters, so you have to have 36 continuous educational credits over a three-year period. A command officer has to have an additional 12 hours and an instructor another 12 hours. The 36 hours is not difficult to get but the command officer and instructor courses need to be certified so they are more difficult to get done plus they cost a lot of money. So will wait to see what is said with regards to being in compliance.
  - v. EMS personnel are staging at the new fire hall.
  - vi. Life Support Agency License has been renewed.

#### **5) Unfinished Business**

- a. BC Bar Property Tax – A letter was sent to Attorney which was sent to owner. Have not heard anything. On October 5<sup>th</sup> a letter was sent to the owner letting them know the amount due. Supervisor Smith is going to meet with the owner to discuss.

#### **6) New Business**

- a. Millen Township Blight Ordinance (Ordinance Number 001-2025), was reviewed and discussed. A motion was made by Kosal to adopt the Ordinance which was seconded by J. Somers. A roll call vote was conducted to adopt the Ordinance; Smith (YES), M. Somers (YES), Bartlett (YES), Kosal (YES), J. Somers (YES). The Ordinance will be posted to the Township Website and will be advertised in the Alcona County Review, after 30 from the date it is published it will become effective.
- b. The new Principles of Governance form was received; it was signed by all members and posted.
- c. The light for the Flag Pole in the park most likely needs to be rewired. There may be funds that will need to come up with to complete, there are funds available in the park maintenance budget.
- d. Street Light at M-72 and Sandborn Road has been fixed.
- e. There may be a Zoning Board of Appeals request coming, more to follow.
- f. The Audit for 2025 was conducted and completed.

#### **7) Public Comments**

- a. The Barton City Improvement Association is looking for new members.

#### **8) Adjourn** – Motion by J. Somers, 2<sup>nd</sup> by Kosal. Motion carried. Meeting adjourned at 7:45 pm.

*\*Next Meetings: November 3, 7:00 PM Millen Township Board Meeting  
December 1, 7:00 PM Millen Township Board Meeting*

*\*\* Minutes respectfully submitted by Mary Somers, Clerk \*\**