

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: September 2, 2025

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Terry Small, Rich Gillies

3) Public Comments – None

4) Reports

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting August 4, 2025. Motion by Kosal, 2nd by Bartlett. Motion carried

b. Treasurer Balance reports as of August 31, 2025:

i. General Income Fund: \$142,022.19

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$82,826.75

iv. Fire Fund: \$0

v. ARPA Fund: \$0

vi. Total: \$227,348.94

vii. Motion to accept Treasurer Report, subject to audit. Motion by J. Somers to accept subject to audit 2nd by Kosal. Motion carried.

viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12526-12556 from 8/2/25-9/1/25; Brighthouse, Voided check (12527), Marvin Dean (dust), Accident Fund Insurance (workman's comp), Stout's Lawn, Consumers, Steve Fuller (dust), Michigan Department of Treasury (Unclaimed pension), Mike Sutor, Gary Staelgave (dust), Ron Stout (dust), Assured Partners (Pension Management), Alcona Road Commission (ML2502), Wages, FOE (Rent). Motion by Kosal, 2nd by J. Somers. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee:

i. Two projects that have approved & funded. Laying gravel on Bean Hill Road from Trask Lake Road to Walker (awaiting completion was informed that will be done next month) and pave Louis Lane off of Trask Lake Road (completed and bill paid).

d. County Commissioner: T. Small

i. GIS Computer program, contract is approved and need to contact Equalization Office for access.

ii. Garbage management is going to become an issue that will need to be looked at, the state is pushing for more recycling.

iii. County Budget meeting which will include PILT money will be September 17th.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. Next meeting for the Master Plan/Ordinance rewrite will be September 17th at which time 5 chapters will be reviewed. Only 3 meeting left after the September 17th meeting.

ii. September 15th is the next zoning board meeting. Still looking for additional members.

f. Cemetery Sexton Update: B. Bartlett

i. Everett will be taking the brush hog to the back of the cemetery Thursday, September 4th.

- ii. A few letters are ready to be mailed to individuals about keeping the cemetery clean and removing items that do not belong.
- iii. There are going to be some items that are going to be removed and moved to the storage shed.

g. Fire Department: Chief Cordes

5) Unfinished Business

- a. BC Bar Property Tax – A letter was sent to Attorney which was sent to owner. Have not heard anything.
- b. MTA Par Plan Risk Grant potential for rubber mulch. Complete.
- c. Unclaimed/Unidentified pension account. Complete.
- d. Township's website/email renewal. Complete.
- e. Purchase of a new township election laptop. Complete.
- f. Brightspeed contract. Complete.

6) New Business

- a. The township's 2 CD's in the amount of \$25,000 and \$50,000 need to be renewed. Board recommends renewing both. Treasurer will re-new both.
- b. An appointment needs to be made with attorney and Supervisor and Trustee 2 to discuss Nuisance Ordinance and Civilian Infractions Ordinance.
- c. Revenue Sharing was a small topic of discussion, our Township is not in danger of losing our Revenue Sharing at this time. However, there is a concern about the Government shutting down.
- d. The Northeast Michigan Community Service Agency Grant cycle is coming up. It starts September 15th and goes until the end of the year. Would like to put a safe grant in for the removal of the oak tree behind the basketball court. Also, would like to look at re-painting the lines on the basketball court near the horseshoe pits and the horseshoe pits can also use some maintenance.

7) **Public Comments** – None

8) **Adjourn** – Motion by J. Somers, 2nd by Kosal. Motion carried. Meeting adjourned at 7:25 pm.

**Next Meetings: September 15, 7:00 Millen Township Zoning Board
October 6, Millen Township Board Meeting*

*** Minutes respectfully submitted by Mary Somers, Clerk ***