

MILLEN TOWNSHIP

BOARD MEETING MINUTES

Date: July 7, 2025

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

a. **Board** – Barb Bartlett-Treasurer, Mary Somers – Clerk, Denny Smith – Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee

b. **Other Attendees** – Terry Small, Rich Gillies, Deb Kilbourn & Graig Kilbourn, Rodney Cordes

3) Public Comments – None

4) Reports

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting June 2, 2025. Motion by J. Somers, 2nd by Kosal. Motion carried

b. Treasurer Balance reports as of June 30, 2025:

i. General Income Fund: \$143,096.58

ii. Grant Income Fund: \$2,500.00

iii. Road Fund: \$91,563.61

iv. Fire Fund: \$0

v. ARPA Fund: \$0

vi. Total: \$237,160.19

vii. Motion to accept Treasurer Report, subject to audit. Motion by Kosal to accept subject to audit 2nd by J. Somers. Motion carried.

viii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12469-12503 from 6/2/25-7/1/25; Everett Leeseberg, MTA, Sheryl Smith, Alcona County Road Commission, Wolverine Well & Pump, Stout's Lawn, CNS Surety (Bond), Quill, Consumer's, Visa, Alcona County Review, Wages, FOE (Rent), Barb Bartlett (internet) and Mary Somers (Internet). Motion by J. Somers, 2nd by Kosal. Motion carried.

ix. Treasurer and Clerk Balance - Yes

c. Road Committee:

i. Two projects that have approved & funded, awaiting completion; laying gravel on Bean Hill Road from Trask Lake Road to Walker and pave Louis Lane off of Trask Lake Road. Signed contracts.

d. County Commissioner: T. Small

i. Alcona County Treasurer has been filed by the Deputy Treasurer.

ii. PILT money is forthcoming and should be distributed soon.

iii. Allband is going into Glennie. Nothing new from Cherry Capital and still waiting to hear on the bead grant.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. The rewrite is currently looking to be completed December 2025 or February 2026 timeframe.

ii. Violation/complaint letters will be sent out after a Township Ordinance for Civil Infractions and Nuisance has been drafted and signed, currently being worked on. These ordinances will go into our Township Ordinance book and will not be a part of the Zoning Ordinance.

iii. Kosal asked for the Township Ordinance book so that he could present it to NMCOG for review.

iv. August 12th is the next meeting for the Master Plan/Ordinance re-write.

v. August 18th is the next Zoning Board meeting, with Zoning Board of Appeals starting @ 6:30 followed by regular board meeting @ 7:00.

f. Cemetery Sexton Update: B. Bartlett

- i. A full burial for Donaldson was conducted and then a couple days went by and there was a large yellow dog statue that needs to be removed. Supervisor agreed that it needs to be gone.
- ii. Chabot's have wooden flower boxes in front of the headstones which should be removed.
- iii. Beth Rickert wants to put Ester Goddard's son's cremains with Ester. We will put in the lot with the double headstone where Ester is marked to be.
- iv. Still working on getting the deer statues removed.
- v. The Cox bench is back under the tree. Supervisor said that it will be taken care of.
- g. Fire Department: Chief Cordes
 - i. There were 183 served at the Pancake breakfast.
 - ii. Applied for a \$5,000 DNR Grant which will be used for a new well.
 - iii. Currently 13 members on the Fire Department.

5) Unfinished Business

- a. BC Bar Property Tax – No update. A letter was sent to Attorney which was sent to owner. Have not heard anything.
- b. MTA Par Plan Risk Grant potential for rubber mulch. Grant approved, rubber mulch has been purchased and installed. Awaiting fund to be reimbursed. Kosal submitting paperwork.

6) New Business

- a. The cost to renew the insurance Policy for the Park and Bond was received and the renewal cost is \$6062.00. A motion to pay the insurance was made by Kosal and 2nd by Bartlett. A roll call vote was conducted, Kosal (Yes), J. Somers (Yes), M. Somers (Yes), Bartlett (Yes), Smith (Yes). Motion carried.
- b. Michigan Education Trust & Michigan Education Saving Program. Received brochures for distribution.
- c. SLFRF Reporting (ARPA Reporting) – Completed.
- d. New Laptop computer for Election purposes. Will get quote and bring to next meeting.
- e. Election equipment 2025 Preventative Maintenance to be completed July 14th
- f. GIS computer program will soon be available through the County. This provides access to data that will be helpful to board members when researching property locations, property owners, etc. Kosal will be working with the County to keep the board up to date on obtaining access to this program.
- g. Pension Fund for unclaimed/unidentified property. We have until mid-September to submit the forms online with the State of Michigan. This will finally close out the issue of the unidentified pension account.

7) Public Comments – None

8) Adjourn – Motion by Kosal, 2nd by Bartlett. Motion carried. Meeting adjourned at 7:44 pm.

****Next Meeting: August 4th, 7:00 PM Millen Township Board Meeting
August 18, 7:00 PM Millen Township Zoning Board***

***** Minutes respectfully submitted by Mary Somers, Clerk *****