

BUDGET PLANNING MEETING

MINUTES

Date: February 12, 2025

Time: 7:00 pm

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

- a. Board: Barb Bartlett – Treasure, Mary Somers – Clerk, Denny Smith – Supervisor, Scott Kosal – Trustee, Jeff Somers – Trustee
- b. Other Attendees: Deb Kilbourn, Graig Kilbourn

3. Public Comments not on the Agenda – None

4. Budget Planning - Line by Line Review

- a. **Review of Millen Township Wages** – It was brought up that wages needed to be reviewed and that discussion was had last year proposing that they needed wages to be adjusted to account for the cost of living increase and to get the wages closer to the 2024 COLA rates. It was recommended that a 2.5 percent increase would be accessed to all members, that the Assessor would receive a 5 percent increase and members attending meeting would be increased \$30 a meeting. Resolution would be updated to reflect the increases and would be brought to the February 19th budget planning meeting for a vote.
- b. **2025-2026 Budget to Actual** – Line by line review was conducted of 2025-2026 budget.
- c. **Potential Budget Item “Unfinished Business” to be discussed during Line by Line**
 - i. Contract Renewals
 - 1. Assessor – New contract will be provided at next meeting to be voted on with new wages and if wages Resolution is approved, contract will be signed and send to Thompson.
 - 2. Park Mowing – Advertising for bids will be placed in the Alcona County Review by Clerk.
 - 3. Cemetery Mowing – Advertising for bids will be placed in the Alcona County Review by Clerk.
 - 4. Cemetery – New contract will be provided at next meeting to be voted on and if approved signed and forwarded to Leesburg.
 - 5. Dust Control – Clerk will contact C&S Dust Control for new pricing.
 - ii. Gustin Utility – Clerk will contact Gustin and provide an invoice for the share of the street light bill from Consumer’s Energy they have agreed to assist with annually.
 - iii. Park & Cemetery Contributions from Hawes Township – Bartlett will contact Hawes and provide them an invoice.
 - iv. Received \$25,000 check from NEMCOG, that will be will used for the Zoning/Master Plan Rewrite. A new line item and accounting line will be added to Quickbooks.
 - v. Election May 5, 2025 – Clerk is working with County Clerk on additional information regarding the election.

5. **New Business** – Gordon Cryderman has volunteered to be a member of the Planning Board, Clerk will provide appropriate paperwork to get him established as an employee.
6. **Public Comments** – None
7. **Adjourn** – Motion to adjourn by J. Somers, 2nd by Bartlett. All those in favor (Yes), motion carried and meeting adjourned at 7:58

Next Meetings: *February 19, 2025 7:00 pm Budget Planning Meeting*
 March 3, 2025 6:45 pm Public Budget Hearing and 7:00 pm Township Board Meeting

Minutes, respectfully submitted by Clerk, Mary Somers

Mary Somers