

MILLEN TOWNSHIP BOARD MEETING

Minutes

Date: December 2, 2024

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

- a. **Board** – Barbara Bartlett-Treasurer, Mary Somers-Clerk, Denny Smith-Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee
- b. **Other Attendees** –Rich Gillies, Jim Dorr, Crystal Lange Cordes

3) Public Comments – None

4) Reports

a. Clerk:

- i. Motion to approve meeting minutes Township Board Meeting November 4, 2024 and Special Meeting for Installment November 20, 2024. Motion by Kosal, 2nd by Bartlett. Motion carried.

b. Treasurer:

- i. General Income Fund: \$116,689.77
- ii. Road Fund: \$29,204.35
- iii. Fire Fund: \$0
- iv. ARPA Fund \$0
- v. Total: 145,894.12
- vi. Motion to accept Treasurer Report, subject to audit. Motion to accept subject to audit by Somers, 2nd by Kosal. Motion carried.
- vii. Motion to pay bills, subject to board’s post-audit policy authorizing payment: Checks #12288-12322; wages, Election wages, MTA new officer training Mary Somers, EFPTS, Consumers, FOE (rent), Internet, Brighthouse pension, Election source, Cathy Ostrander Mileage reimbursement, VOIDED CHECKS 12295, 12302-12310. Motion to pay the bills by Somers, 2nd by Kosal. Motion carried.
- viii. Treasurer and Clerk Balance – yes

c. Road Committee-

- i. Speed study results – New signs. Smith spoke to Jesse Campbell. Waiting for MSP drive review to update to 35 MPH, 25 MPH in the curve near Richardson Rd. Signs to then be posted. Smith received document from Jesse Campbell that the State Police has some discussion to put up speed limits signs increasing to 40 MPH. Smith has gone back and requested the increase to be 35 MPH and 25 in the curves.
- ii. Kosal asked about when we will start to see money go into Road Fund and Bartlett stated that taxes have gone out and we have started to see some money already coming in, so the Road Fund will start to show those amounts.

d. County Commissioner: T. Small. Absent, no update

e. Zoning/Planning: Rich Gillies/Scott Kosal.

- i. One Building Permit received for barn on Bean Hill Road

f. Cemetery Sexton Update: B. Bartlett. No update

g. Fire Department: Chief Cordes. Absent, no update

5) Unfinished Business

a. BC Bar Property Tax – No update

b. MTA Par Plan Risk Grant potential for rubber mulch. Grant application rejected. Re-apply at the next grant cycle, this will be done.

c. Grant has been submitted to MSHDA for updates to Zoning Manual and Township Plan.

6) New Business –

- a. Budget hearing notice – Tabled for later date until budget meeting is conducted.
- b. Mowing bid advertisement for cemetery and park – Tabled for later date
- c. Updated Millen township point of contacts which listed Mary Somers as Clerk and will be posted on website
- d. Hawes and Millen township board of review scheduled for December 9th at 10:00 at Hawes Township Hall. Millen township will have Marva Dorr and Bill Augustine present
- e. Swore in Crystal Lange Cordes as Deputy Clerk
- f. Deleted Naomi V. Cox and Deputy Treasurer and added Debra J. Kilbourn as Deputy Treasurer
- g. Registration submitted for Government System for Awards Management (SAM) – Tabled for later discussion
- h. Approved the Regular Meeting Schedule of Township Board Meetings for 2025. Motion to adopt the schedule by Kosal, 2nd by Bartlett. Motion carried. Schedule will be signed and dated by Clerk and posted.
- i. It was brought up about contributing flowers or a bench at the Millen Township Park in memory of Andy and Naomi Cox with personal donations, not a contribution using township fund. It was discussed and decided on a bench.
- j. Kosal stated that Northeast Michigan grants are coming up and we might want to think about where and for what we can use a \$5,000 grant.

7) Public Comments - None

8) Adjourn – Motion to adjourn by Kosal, 2nd by Somers. Motion carried. Meeting adjourned at 7:22 pm

** Next Meeting: Monday, January, 6th 2025 7:00 PM Millen Township Board Meeting*

**** Meeting Minutes respectfully submitted by Clerk, Mary Somers ****