

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: November 4, 2024

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

- a. **Board** – Barbara Bartlett-Treasurer, Cathy Ostrander-Clerk, Denny Smith-Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee, Deputy Clerk – Mary Somers
- b. **Other Attendees** –Rich Gillies, Jim Dorr, Rod Cordes

3) **Public Comments** – None

4) **Reports**

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board Meeting October 7, 2024. Motion by Kosal, 2nd by Somers. Motion carried.
- b. Treasurer:
 - i. General Income Fund: \$115,676.99
 - ii. Road Fund: \$29,202.03
 - iii. Fire Fund: \$0
 - iv. ARPA Fund \$3,654.74
 - v. Total: \$148,533.76
 - vi. Motion to accept Treasurer Report, subject to audit. Motion by Kosal, 2nd by Somers. Motion carried.
 - vii. Motion to pay bills, subject to board’s post-audit policy authorizing payment: Checks #12264-12287; wages, EFPTS, Consumers, FOE (rent), VISA, Rick’s Tree & Stump Removal, Holland Supply, McFadden Contracting, Everett Leeseberg, Quill, Alcona Treasurer (Election), Mike’s Computer Services, Alcona Co. Review, Cathy Ostrander (Election Equipment Reimbursement). Motion by Somers, 2nd by Kosal. Motion carried.
 - viii. Treasurer and Clerk Balance – yes
- c. Road Committee-
 - i. Speed study results – New signs. Smith spoke to Jesse Campbell. Waiting for MSP drive review to update to 35 MPH, 25 MPH in the curve near Richardson Rd. Signs to then be posted. No update.
- d. County Commissioner: T. Small. Not present.
- e. Zoning/Planning: Rich Gillies/Scott Kosal. See new business.
- f. Cemetery Sexton Update: B. Bartlett
 - a. One cremains burial this month.
 - b. Cemetery Flag needs repair.
- g. Fire Department: Chief Cordes
 - a. Firehouse contractors are finally complete. Fire Department team completed half the floor epoxy in the truck area of garage.
 - b. Vehicle for “jaws of life” demo provided to the Fire Dept. for practice. Tool updates are \$55,000.
 - c. EMS discussion with the Fire Department to use the Building during the winter months as halfway point.

5) **Unfinished Business**

- a. BC Bar Property Tax – No update
- b. MTA Par Plan Risk Grant potential for rubber mulch. Grant application rejected. Re-apply at the next grant cycle.
- c. Ball Field Fence Post Grant Project - Completed
- d. Resolutions and Ordinance Manual Review (Ordinance 1462)
 - i. Ordinance Book – Add the original copy of the minutes showing original ordinance approval in 2008.

- ii. NEMCOG Review - pending
 - iii. Attorney Review – pending
 - iv. Kosal reviewed Highlights of NEMCOG discussion. Suggest an updated format for Zoning Manual. A grant can be applied for from MSHDA Housing Readiness Incentive Grant Program (see attachment). Subcommittee of Kosal and Rich Gillies to complete offline work to present during 9 Zoning Meeting.
 - v. Subcommittee seeks a third member.
- e. Property Complaints to Kosal (Zoning Admin) for campers being used on lakefront lots in Residential Resort Area. 2 campers on Trask Lake Road and 1 camper on Gary Wohlfeil Trail property. Bartlett to review tax bill to review the lot location is in Millen Township or Hawes for the Trask Lake Property. If is located in Hawes, Supervisor Cordes for Hawes will be contacted. Kosal to review setback and trailer location for Gary Wohlfeil Trail property and contact owner as necessary. Property is Hawes on Trask Lake.
 - f. Bartlett – Budget review.
 - i. ARPA balance to be closed based on Park Project completion
 - e. McFadden Completed work at the Ball Park. Invoice was over the contracted price. McFadden was not approved for increases. Contracted price was paid and McFadden agreed.

6) New Business –

- a. Special Meeting November 20, 2024 at 12:00 pm
 - (1) Oath of Office of New Board Members
 - (2) Meeting Minutes Approval
- b. Highlights of Updating Zoning Ordinance (see item 5d.iv)
- c. Flag at Cemetery needs repair of rope. Flag at park needs replacement
- d. Alcona Parks and Rec – Park Agreement signed with Smith and Ken Kosal to allow parking for snowmobiles.
- e. FEMA Flood New 2D Rain-on-Mesh Modeling for Michigan Watershed
- f. MTA Training New Official Training – Dec 18th Hale.
- g. Newsletter Review for Winter Tax Bills

7) Public Comments - None

8) Adjourn – Motion to adjourn by Somers, 2nd by Kosal. Meeting adjourned at 7:28 pm.

***Next Meetings:** *November 20, 12:00 pm Special Meeting – New Board Oath of Office
Monday, December 2, 7:00 PM Millen Township Board Meeting*

**** Meeting Minutes respectfully submitted by Clerk, Mary Somers ****