

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: October 7, 2024

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

- a. **Board** – Barbara Bartlett-Treasurer, Cathy Ostrander-Clerk, Denny Smith-Supervisor, Jeff Somers-Trustee, Scott Kosal-Trustee
- b. **Other Attendees** – Terry Small-District 5 County Commissioner, Rich Gillies

3) **Public Comments** – None

4) **Reports**

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board Meeting September 3, 2024. Motion by Kosal, 2nd by Somers. Motion carried.
 - ii. Election Commission Meeting Report out (see Election Commission Meeting Minutes)
- b. Treasurer:
 - i. General Income Fund: \$112,112.00
 - ii. Road Fund: \$29,198.61
 - iii. Fire Fund: \$0
 - iv. ARPA Fund \$3,654.74
 - v. Total: \$144,965.35
 - vi. Motion to accept Treasurer Report, subject to audit. Motion to accept subject to audit by Somers, 2nd by Kosal. Motion carried.
 - vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12237-12263; wages, EFPTS, Consumers, FOE (rent), Stout's Mowing, Election Source, PO Box Fee-Treasurer, Suitor – Computers, Everett Leesberg (2 burials), Alcona Road Commission (2 Road Contracts). Motion to pay the bills by Somers, 2nd by Kosal. Motion carried.
 - viii. Treasurer and Clerk Balance – Yes
- c. Road Committee-
 - i. Speed study results – New signs. Smith spoke to Jesse Campbell. Waiting for MSP drive review to update to 35 MPH, 25 MPH in the curve near Richardson Rd. Signs to then be posted.
- d. County Commissioner: T. Small.
 - (1) Presented "Internet for All Alcona County" presented. Kosal commented it looks like action before October 14-15. Greatest impact areas in BEAD grant to show map of areas included. Next Board Meeting is the 16th of October.
 - (2) Smith – Attending Commissioners Meeting to request for PILT funding in next budget for County. Tabled until then.
- e. Zoning/Planning: Rich Gillies/Scott Kosal
 - ii. Kosal/Smith/Gillies to meet with the Attorney. Documents under review from NEMCOG Denise Klein and Township Attorney. Require a working meeting to review documents. Reviewing enforcement side focusing on ordinance 1462. (see unfinished business).
 - iii. Rich to contact to see if NEMCOG received signed contract and what are the next steps.
 - iv. Property Complaints – Need letters to property owners. Tabled until information from NEMCOG.
 - I. Potentially condemned trailer on Jewell and Burgess.
 - II. 1600 Walker complaint on garbage and used unlicensed vehicles in the yard.
 - III. 914 Jewel Drive – Property has a tree fallen through window and door.

- v. Zoning Board Meeting Updates – Done for 2024.
 - f. Cemetery Sexton Update: B. Bartlett
 - a. Bartlett requested for Tree removal of birch tree. Motion to pay \$350 to remove tree and grind the stump by Somers, 2nd by Kosal. Motion carried.
 - b. Bartlett contacted Everett to brush hog north lot. Work to be completed this fall.
 - c. Two burials this past month. One cremains will be buried in next months on existing gravesite. Family to schedule.
 - g. Fire Department: Chief Cordes. No update
- 5) Unfinished Business**
- a. BC Bar Property Tax
 - b. MTA Par Plan Risk Grant potential for rubber mulch.
 - Resolution 2024-10– Barton City Park Mulch Procurement
 - Ground leveling at park in pickleball and basketball court areas. Supervisor Smith working. Motion by Somers, 2nd by Kosal. Roll Call Vote-Ayes – Smith, Bartlett, Kosal, Ostrander, Somers. Nays – none.
 - c. Ball Field Fence Post Grant Project - McFadden update. Difficulty removing the last poles. McFadden to warranty the two poles that will not be replaced. Braces will also be put in place at corners prior to paying final invoice.
 - d. Resolutions and Ordinance Manual Review (Ordinance 1462)
 - i. Ordinance Book – Add the original copy of the minutes showing original ordinance approval in 2008.
 - ii. NEMCOG Review - pending
 - iii. Attorney Review - pending
- 7) New Business –**
- a. Property Complaints to Kosal (Zoning Admin) for campers being used on lakefront lots in Residential Resort Area. 2 campers on Trask Lake Road and 1 camper on Gary Wohlfeil Trail property. Bartlett to review tax bill to review the lot location is in Millen Township or Hawes for the Trask Lake Property. If is located in Hawes, Supervisor Cordes for Hawes will be contacted. Kosal to review setback and trailer location for Gary Wohlfeil Trail property and contact owner as necessary.
 - b. Check for \$100 presented by BCIA for Park Electricity usage over July 4th Celebration (check# 1833) by Rob Sutton. Thanks to the BCIA for their donation.
 - c. Bartlett reviewed ARPA unspent funds for remaining open projects with work committed but not completed. After attending the ARPA webinar and discussing the township options for the remaining unspent ARPA funds and projects not completed by 12/31/24 with the township auditor, it was suggested by the auditor that we transfer unspent project funds to the General Fund and transfer an ARPA approved project completed and paid for to the ARPA fund. This would formally close out the ARPA fund with all money spent. Bartlett suggested we proceed with the transfer of the unfinished ARPA project funds to the General Fund and transfer the funds for the completed tree cutting in the park ballfield which has already been completed and paid in full to the ARPA Fund. The township board agreed with this. A Motion was made by Trustee Somers with a 2nd by Trustee Kosal to move the uncompleted project funds to the General Fund and move the completed tree cutting funds to the ARPA Fund which would close the ARPA Fund. Motion Carried.
 - d. Bartlett – Budget review. Balance of budget is \$33,980.36 with \$75,000 also held in CD.
- 7) Public Comments – None.**
- 8) Adjourn –** Motion to adjourn by Somers, 2nd by Kosal. Motion carried. Meeting adjourned at 7:32 pm

***Next Meetings:** Monday, November 4, 7:00 PM Millen Township Board Meeting

*** Meeting Minutes respectfully submitted by Clerk, Cathy Ostrander ***