

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: June 3, 2024

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

a. **Board** – Barbara Bartlett-Treasurer, Cathy Ostrander-Clerk, Denny Smith-Supervisor, Scott Kosal-Trustee, Jeff Somers-Trustee

b. **Other Attendees** – Terry Small, Rich Gillies

3) **Public Comments** – None

4) **Reports**

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting May 6, 2024. Motion by Somers, 2nd by Kosal. Motion carried.

b. Treasurer:

i. General Income Fund: \$129,393.19

ii. Road Fund: \$78,936.08

iii. Fire Fund: \$0

iv. ARPA Fund \$7,010.16

v. Total: \$215,339.43

vi. Motion to accept Treasurer Report, subject to audit. Motion to accept subject to audit by Somers, 2nd by Kosal. Motion carried.

vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12096-12122; Wages, EFPTS, Consumers, FOE (rent), Alcona County Review, Tiffany Hefferson of Shelly's Shirt Shack (park signs); Visa (cemetery supplier); MTA, Quill, Met/Life, Stout's Lawn, Lappan Agency. Motion to pay the bills by Kosal, 2nd by Somers. Motion carried.

viii. Treasurer and Clerk Balance - Yes

c. Road Committee-Three bids received:

i. Bean Hill Road – Apply Limestone gravel to existing surface (0.75 mile) of \$25,311.00

ii. Stout Road – Apply single sealcoat from Fowler Rd (2.06 miles) bid of \$32,433.00

iii. Edgewood Drive – Apply limestone to gravel to existing surface. Tabled for additional feedback.

iv. Waiting for bid on Louis Lane to apply asphalt or chip/seal coat. Tabled for additional feedback.

v. Motion by Somers to move forward on the Bean Hill and Stout Road projects. Bartlett 2nd. Motion carried.

d. County Commissioner: T. Small.

i. Broadband update is that Presque Isle E & G is no longer coming to Alcona County. Therefore, the County is bringing in another company this Wednesday. Traverse City Company, Cherry Capitol Connection LLC, coming in for presentation. Roscommon has utilized this company.

e. Zoning/Planning: Rich Gillies/Scott Kosal

i. Property Complaints – Kosal to contact the attorney for review of the civil infractions and district court actions. Kosal/Smith/Gillies to meet with the Attorney.

I. Potentially condemned trailer on Jewell and Burgess.

II. 1600 Walker complaint on garbage and used unlicensed vehicles in the yard.

III. 914 Jewel Drive – Property has a tree fallen through window and door.

ii. Zoning Board Meeting Updates –

- I. Voted for Public hearing on the Short Term Rental Ordinance. If approved, Ordinance will be a stand-alone ordinance and not contained in the Zoning Manual. Next to County Commissioner's Meeting for approval. NEMCOG has presented a copy of the new stand-alone ordinance draft.
- II. Millen Township Comp Plan Review – Somers asked if the Board is Ready to adopt the plan. Motion by Kosal to adopt the updated plan, 2nd by Somers. Motion carried. Thanks to Sam Unkovich and Jeff Somers for their contribution of updating and editing the plan. Thanks to Rich Gillies for his leadership.
- f. Cemetery Sexton Update: B. Bartlett
 - i. Bartlett contacted person responsible for planting shrubs without permission and in violation of the ordinance.
 - ii. One lot sold this month.
 - iii. Another lot sale planned in July and a burial of cremains.
 - iv. Everett to start repairs on the shed. Insurance copy needed.
 - v. Thanks to Stu Kosal, Scott Kosal, Denny Smith, Ron Burns Jr. for the flag pole paint/repairs and solar light installation.
- g. Fire Department: Chief Cordes
 - i. Chief Cordes had asphalt completed today.

5) Unfinished Business

- a. Oak tree on the back of ballfield fence line needs removal. Smith contacted tree removal services for bids (3). Dan at Alpena Tree, S&J Tree Services, Griff and Son Tree Services, Rick's Tree Service (no bid). Alpena Tree Service was the low bid of \$6,000. Motion by Kosal to accept the bid from Alpena Tree Service, 2nd by Somers. Motion carried.
- b. Mike Gombos – MTA Par Plan Risk Associate walk through Park and Cemetery with Smith and Ostrander 5/21/2024. Suggested adding the crushed rubber under the remaining swing sets. Offered a link to the PAR Plan Grant site. Suggested keeping dirt level around the courts to avoid any trip hazards in the future.
- c. Lappan Agency – Luciana King to review buildings for proper insurance coverage for buildings.
- d. Ball Field Fence Post Grant Project - \$5000 grant received. Kosal to review additional funds to be used on the remaining portion of the fence. **Kosal to contact grant agency to determine if remaining funds may be spent on the tree removal on the fence line.** Smith contacted McFadden for a timeline and asked to finish prior to the July 4th Celebration.
- e. Little League 4H program is not utilizing Barton City Park this year due to lower participation.
- f. Next County-wide Township meeting will July 23 at 6pm Millen Township BC Park Pavilion

7) New Business

- a. Township Financial Audit by UHY LLP on June 11 at 8:00 am

8) Public Comments – None.

9) Adjourn – Motion to adjourn by Somers, 2nd by Kosal. Motion carried. Meeting adjourn at 7:47pm.

***Next Meetings:** *June 17, 6:45 PM Public Hearing and 7:00 PM Zoning Board*
 July 1, 7:00 PM Millen Township Board Meeting

****Minutes respectfully submitted by Cathy Ostrander, Clerk****