

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: April 1, 2024

Time: 7:00 PM

Place: Millen Township Hall

1) **Call to Order and Pledge of Allegiance**

2) **Roll Call**

a. **Board** – R. Dennis Smith – Supervisor, Barbara Bartlett – Treasurer, Cathy Ostrander – Clerk, Jeff Somers – Trustee, Scott Kosal - Trustee

b. **Other Attendees** – Rich Gillies

3) **Public Comments** – None.

4) **Reports**

a. Clerk:

- i. Motion to approve meeting minutes Township Board Meeting March 4, 2024. Motion by Kosal with accept renumbering amendment. Second by Somers and motion carried.
- ii. Motion to approve meeting minutes Budget Hearing Meeting March 4, 2024. Motion by Kosal with 2nd by Somers. Motion carried.

b. Treasurer:

- i. General Income Fund: \$117,956.73
- ii. Road Fund: \$70,527.55
- iii. Fire Fund: \$0
- iv. ARPA Fund \$7,510.16
- v. Total: \$195,994.44
- vi. Motion to accept Treasurer Report, subject to audit. Motion by Somers, 2nd by Kosal and motion carried.
- vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #12053-12074; Wages, EFPTS, Consumers, FOE (rent), Alcona County Review, BC Fire Dept., Everett Leeseberg, Quill, VISA. VOIDED CHECKS: 12063, 12064. Motion by Somers and 2nd by Kosal. Motion carried.
- viii. Treasurer and Clerk Balance -yes

c. Road Committee: Supervisor Smith ride with Jesse Campbell this past week.

- i. Three estimates to be provided by Road Commission as 2024 Road Projects:
 - I. M72 South to Smith Bridge on Bean Hill Road surfacing with recycled asphalt millings. Alpena County is only source of recycled asphalt and not to the recycled consistency that would provide a durable surface that could be maintained without breaking up. Looking at gravel improvement instead.
 - II. Hubbard Lake shared road expense with Gustin providing skim coat.
 - III. Louis Lane also under review for a hard coat road surface.
- ii. Sanborn will be seal coat as part of routine maintenance. That should address the cracking near the shoulder of the road.
- iii. Kosal went down Ross Road to review the Seasonal Road. Most of the road is private (behind a locked gate) and not maintained by the Township or County.
- iv. Need to look for a turnaround at the end of the roads like Millen Street.

d. County Commissioner: T. Small. Not present.

e. Zoning/Planning: Rich Gillies/Scott Kosal

- i. Pine Street complaint of garbage. Jamie Rathorne (new owner) is working on cleanup. Smith drove past this week and still an issue. Smith and Kosal to review and document.
- ii. Trask Lake Road- Edgewood has family living in a 5th Wheel. Fifth wheel still in place.

- iii. Potentially condemned trailer on Jewell and Burgess. Complaint Matt Strauer that backs up to the property and complained about this same property.
- iv. 1600 Walker complaint on garbage and used unlicensed vehicles in the yard.
- v. Rich Gillies – April 15 next meeting at 7:00 pm.
- vi. Kosal – Review of fee schedule by the Township for Zoning Permits. \$50 for 499 sq ft and \$100 for 500 sq. ft. of greater. Double the cost for failing to secure building permit prior to the construction. Motion by Somers, 2nd by Kosal. Motion carried and takes effect on May 1, 2024.
- f. Cemetery Sexton Update: B. Bartlett
 - i. Mowing contract has been signed with Stout’s Lawn Mowing.
 - ii. Sending letter to the Posen family due to leaving 6-packs of beer on the cemetery graveside.
 - iii. Letter being sent to family planting trees at the gravesite reminding of ordinance to please not plant on the Cemetery grounds.
- g. Fire Department: Chief Cordes Supervisor Smith thanks the Fire Department for the use of the media room for the Board of Review meeting. Donation of township cable to enable better viewing.

5) Unfinished Business

- a. Fred McFadden was contacted about the ball field fencing posts that need repair. Bid to be received by next meeting. A sealed bid has been submitted. \$2581.32 bid submitted and discussed with McFadden on the pole construction. Remove and install 41 new fence posts. Motion to accept the bid on repairs by Somers and 2nd by Kosal. Motion carried.
- b. 2024-25 Contracts signed copies required
 - (1) Cemetery and Park Mowing- Signed
 - (2) Assessor – Contract – Signatures this week.
 - (3) Dust Control
- c. Millage – Road Renewal/August Election. Roll Call Vote required. Motion by Somers and 2nd by Kosal. Ayes – Bartlett, Kosal, Somers, Smith, Ostrander. Nays – None. Motion Carried.
- d. Millage- Fire Renewal/August Election Resolution. Roll Call Vote required. Motion by Somers and 2nd by Bartlett. Ayes – Bartlett, Ostrander, Somers, Kosal, Smith. Nays – None. Motion Carried.

6) New Business

- a. Oak tree on the back of ballfield fence line needs removal.
- b. Grant for \$5000 Community Foundation for North East Michigan motion to accept Scott Kosal to administer the grant for the Township. Grant for BC Park ballfield fencing. Motion by Smith and 2nd by Somers. Motion carried.
- c. Bartlett – Balance Sheet Review as start of new fiscal year. Starting road repairs at \$70,527 to use for road projects.
- d. Smith – BC Park Spring April 17-19 or 24-26 as proposed dates pending the weather. Posting to be made.
- e. Kosal – Discussion regarding attorney review of Short Term Rentals. NEMCOG discussion prior to the April 15th meeting at the Zoning Board Meeting.

7) Public Comments – None.

8) Adjourn – Motion to adjourn by Somers, 2nd by Kosal. Motion carried. Meeting adjourned at 8:00 pm.

***Next Meetings:** *April 15, 7:00 PM Zoning Board*
 May 6, 7:00 PM Millen Township Board Meeting

**Minutes respectfully submitted by Cathy Ostrander, Clerk*