

BUDGET PLANNING MEETING

MINUTES

Date: February 20
Time: 7:00 pm
Place: Millen Township Hall

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**-Board: Barb Bartlett-Treasurer, Cathy Ostrander-Clerk, Denny Smith-Supervisor, Scott Kosal-Trustee
3. **Public Comments not on the Agenda** – None
4. **Budget Planning - Line by Line Review**
 - a. **2024-2025 Budget to Actual –Potential Budget Item “Unfinished Business” to be discussed during Line by Line** -Motion by Kosal to accept budget as presented with amendments. Motion carried. Budget 2024-2025 to be presented at public hearing on March 4.
 - i. Contract Renewals/Advertising
 1. Park Mowing – Advertising for bids to be placed in the Alcona County Review by clerk.
 2. Cemetery Mowing – Advertising for bids to be placed in the Alcona County Review by clerk. Collect \$150 for a single (\$100 to Everett). Collect \$200 for double cremains (\$150 to Everett).
 3. Assessor Contract to be advertised in Alcona County Review.
 4. Cemetery – Contract to be signed with Leesberg.
 5. Dust Control – Ostrander to confirm pricing with C&S Dust Control.
 - ii. Salary Planning – Resolution 2024-04 Resolution of Wages rollcall vote review/signature
5. **New Business** –
 - a. Public Notice for Budget Hearing – Notice after Feb 28 for public viewing of proposed 2024-2025 Budget.
 - b. CD Investments –A \$75,000 CD (Certificate of Deposit) for a 6-month period was approved by the Board effective immediately. Sweep account and General Checking Account will be combined to reflect one checking account. The bank statement for this account will also reflect the status of our CD monthly.
 - c. CD Road Fund – No investment at this time. Pending review after road projects are determined.
6. **Public Comments** – None.
7. **Adjourn** – Motion to adjourn by Somers, 2nd by Kosal. Motion carried and meeting adjourned at 7:44 pm.

Next Meetings: March 4, 6:45 pm Public Budget Hearing and 7:00 pm Township Board Meeting

Minutes, respectfully submitted by Clerk, Cathy Ostrander

Cathy Ostrander