

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: December 4, 2023

Time: 7:00 PM

Place: Millen Township Hall

1) Call to Order and Pledge of Allegiance

2) Roll Call

- a. Board: Barb Bartlett-Treasurer, Cathy Ostrander-Clerk, Dennis Smith-Supervisor, Scott Kosal-Trustee, Jeff Somers – Trustee
- b. Other Attendees: Terry Small, Mike Davio, Rodney Cordes, Mark Keller

3) Public Comments – None.

4) Reports

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board Meeting November 6, 2023. Motion to approve by Somers, 2nd by Kosal. Motion carries.
- b. Treasurer:
 - i. General Income Fund: \$94,760.74
 - ii. Road Fund: \$20,644.11
 - iii. Fire Fund \$0
 - iv. ARPA Fund 7,510.16
 - v. Total: \$122,915.01
 - vi. Motion to accept Treasurer Report, subject to audit. Motion by Somers, 2nd by Kosal. Motion carries.
 - vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11961-11981; Wages, EFPTS, Consumers, FOE (rent), Alcona Co Road (sign), Alcona County Review, Ostrander (office Reimbursement), Mike Suitor (printer), Alcona Co Treasurer (tax fee), Election Workers Pay/Reimbursement, Election Source, Accident Fund (adjustment post audit), Met-Life. Motion to pay the bills by Somers, 2nd by Kosal. Motion carries.
 - viii. Treasurer and Clerk Balance - yes
- c. Road Committee:
 - i. Trask Lake Road near Verner Drive– Speed reduce Sign to be placed by the County Road Commission. Supervisor Smith has entered the request. Road Commission will add the sign.
- d. County Commissioner: T. Small. No update tonight.
- e. Zoning/Planning: Rich Gillies
 - i. MILLEN TOWNSHIP RESOLUTION 2023-12 roll call vote - County Commissioner September 6 reviewed the Solar Ordinance without feedback. Next steps. No feedback from Commissioner's on the Solar Ordinance. Solar Ordinance therefore passes by procedure. HB5120 and HB 5120 for State of Michigan to take over all local ordinances. Motion by Kosal to accept Resolution 2023-12, 2nd by Somers. Ayes – Somers, Kosal, Bartlett, Ostrander, Smith. Nay. None. Resolution passes.
 - ii. Pine Street complaint of garbage. Jamie Rathorne (new owner) is working on cleanup. No update.
 - iii. Trask Lake Road- Edgewood has family living in a 5th Wheel. No update. Supervisor Smith to review with property owners to understand their intentions.
 - iv. Trask Lake/Kohler – Davio to review property for building updates without permit. No update.
 - v. Complaint - Dogs barking on Jewell Lake Drive. 4-5 dogs are in the yard barking during the day. Kosal has counted 6 dogs at a single time which exceed zoning for number of dogs (4 is limit). Sending letter. Enforcement policy under review with the county prosecutor.

- vi. Potentially condemned trailer on Jewell and Burgess. Bartlett to review tax roll for owner. Barb to provide copy to Mike Davio. Supervisor Smith received 3 complaints. Sheriff has been contacted. Alcona Co Commissioners to sign off on the enforcement of Millen Township Ordinances. Terry Small to review at the next meeting to determine if the prosecuting attorney has reviewed enforcement language.
- f. Cemetery Sexton Update: B. Bartlett
 - i. Bartlett received two additional bids for lot markers.
 - ii. Sold 2 lots this month in old section.
- g. Fire Department: Chief Cordes
 - i. Dept. received \$2300 of tools as donation from Dewalt (Battery op chainsaw, grinder, blower, hand tools)
 - ii. AEDs received by Hawes, Village of Lincoln and Twp. Fire Hall out of the ARPA Grant
 - iii. Training of 26 in conjunction with Iosco County Fire Department.
 - iv. New tanker truck is under review for purchase to replace the 1991 tanker.
 - v. Electric Car fires MTA Training at Frankenmuth and Tawas Training. Fire Department cannot approach the vehicle without breathing apparatus. The toxins from the burning battery are deadly. Fire Departments must also subscribe yearly to understand where to cut on the vehicle.
 - vi. Fire Department is now set up for presentations.
 - vii. BOR members are down to two for Hawes Township, but BOR next year will be combined Hawes and Millen Township.

5) Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar – Summer 2019 open. Bartlett presented letter documenting request for unpaid taxes. No response from owners.
- b. ARPA Grant– Project Planning
 - i. Park Pavilion - 1.5 yards of Concrete to be added back in front of the pavilion. Smith to pull cost together. Table until Spring
- c. Cost for School Election – Kosal request to submit for reimbursement. Clerk sent email and a hardcopy was delivered to School requesting payment reimbursement of \$2,861.61 to be paid to Millen Township. Township paid. Item closed.
- d. Alcona County Parks and Rec Trail has sent request to lease the BC Park rental for Snowmobile trail head. Supervisor Smith plans to review the lease prior to signing agreement again with Gary Somers and/or Ken Kosal on end of lease cleanup. Past two years have resulted in gravel being pushed up in areas that require Township additional work to move gravel. Treasurer of Rec Trail met with Supervisor Smith. Ken Kosal agreed to clean up gravel and agreement signed.

6) New Business

- a. Bartlett - Tax Update. BS&A file was provided by Assessor Thompson. Bartlett found that the addresses and sales of property were not up to date. Assessor had sent an outdated file to Treasurer. She has now made all the corrections to the tax roll that was not corrected. Missy Cordes at County Building also helped determine the corrections required. Thanks Missy for the extra support to correct the errors from the assessor. Missy has created an agreement to provide subscriber documents. Motion by Somers, 2nd by Kosal. Motion carries. Follow up with Assessor Thompson is required.
- b. Bartlett – School Election Reimbursement Payment Received, \$2,861.61
- c. Ostrander – Election Video Reimbursement Request submitted to State of Michigan, \$625.47
- d. 2024 Millen Township Board Meeting Schedule
- e. Supervisor Smith –
 - (1) Received complaint of dogs and Rossler property being littered. Trees are required to be trimmed or her insurance will be cancelled if the trees are not removed. Rick’s Tree Removal has been contacted and trees will be removed.

(2) Received a complaint by Rossler that Stanowski had a pipe draining from home. Smith investigated and no pipe was found.

(3) Received complaint on barking dogs at Burgess. Sheriff contacted.

- f. Scott Kosal Trustee will also take over the assignment of Zoning Administration as of 1/1/2024. Thanks to Mike Davio for his many years of service.
- g. Fred McFadden was contacted about the ball field fencing posts that need repair. Bid to be received by next meeting.
- h. Kosal contacted the Northeastern Community grants for the ball field for the fence and a permanent pickle ball net. Maximum grant is \$5000. Kosal to write and submit grant request.
- i. Letter from Bill Thompson County recycle. Eight vehicles came into the county from Millen Township. Township to discuss where the funds come from and if Millen Township should contribute.

7) **Public Comments** – None.

8) **Adjourn** – Motion to adjourn by Kosal, 2nd Somers. Motion carries. Meeting adjourned at 7:46 pm.

***Next Meetings:** *Tuesday, January 2, 7:00 pm – Millen Township Board Meeting*

*** Minutes respectfully submitted by Cathy Ostrander, Clerk ***