

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: August 7, 2023

Time: 7:00 PM

Place: Millen Township Hall

**1) Call to Order and Pledge of Allegiance**

**2) Roll Call**

- a. Board: Barb Bartlett-Treasurer, Cathy Ostrander-Clerk, Dennis Smith-Supervisor, Scott Kosal-Trustee, Jeff Somers – Trustee
- b. Other Attendees – Terry Small, Mike Davio, Rich Gillies, Mark Keller

**3) Public Comments – None.**

**4) Reports**

- a. Clerk:
  - i. Motion to approve meeting minutes Township Board Meeting July 3, 2023. Motion to approve by Kosal, 2<sup>nd</sup> by Bartlett. Motion carried.
- b. Treasurer:
  - i. General Income Fund: \$94,589.35
  - ii. Road Fund: \$81,263.18
  - iii. Fire Fund \$0
  - iv. ARPA Fund \$14,720.04
  - v. Total: \$190,572.57
  - vi. Motion to accept Treasurer Report, subject to audit. Motion to accept the report subject to audit by Kosal, 2<sup>nd</sup> by Somers. Motion carried.
  - vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks # 11824-11873; Wages, EFPTS, Consumers, FOE (rent), Dust Control Reimbursements, Leeseberg (Burials); Lincoln Hardware, Quill, Alcona County Road (ML#2302); Attorney, Davey (Painting); Stout's Lawn; BSA Software, Cox Plumbing, Pickle Ball Ct Reimbursement (net), Accidental Insurance, Alcona County Review, Fire Dept. Motion to pay the bills by Somers, 2<sup>nd</sup> by Kosal. Motion carried.
  - viii. Treasurer and Clerk Balance - Yes
- c. Road Committee: ML 2302 is now surfacing complete. Lines still need to be striped on road.
  - i. Kosal received a call on Ross Road due to rough condition. No feedback regarding Ross road – Supervisor Smith to follow up with Road Commission.
- d. County Commissioner: T. Small -
  - i. PILT payment should be received at the County by next Monday with payment to follow to Millen Township. Next year's county budget September and Township should request PILT payment in County budget plan.
  - ii. Broadband Commissioners meeting (8/16/2023 at 1:30) by Doug Cheek. Kosal requested a copy of the presentation be emailed for review of the plan.
  - iii. Equalization Department– 2 employees have resigned. County has hired one employee back as a consultant (Troy Somers) for the next 3 months to enable a transition.
- e. Zoning/Planning: Gillies
  - i. ZB – 6:30; Public Hearing at 7:00 followed by regular meeting.
  - ii. The Aug 21 regular meeting will include a public hearing and Zoning Board of Appeals meeting will cover the Solar Zoning Ordinance.
  - iii. 12 copies to be made of final Zoning Manual by Clerk. PDF has already been published on the Township Website

- I. Non-zoning item to be removed- Pension Plan details to Resolution Review Pension age restrictions prior to publishing.
- II. Move to Resolution 2023-11. Motion by Kosal, 2<sup>nd</sup> by Somers. Motion carried. Roll Call Vote: Ayes – Smith, Ostrander, Bartlett, Somers, Kosal. Nay – none.
- iv. 1600 Walker Road – Living in camper and multiple unlicensed vehicles, junk cleanup. – No Update.
- v. Fowler and Stout Rd.– Property has abandoned vehicles. Receive return receipt 4/6/23. Letter state 45 days for required response. Bartlett to send phone number/contact information to Davio. No update.
- vi. Daytona Street – Fifth Wheel parked and appears people are living there. Davio to investigate.
- f. Cemetery Sexton Update: B. Bartlett
  - i. Everett Leeseberg has been contacted with no response for additional work on the cemetery projects. Barb to follow up.
- g. Fire Department: Chief Cordes – No update.

## 5) Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar. Supervisor Smith to review with the Township Attorney for next steps. Letter from Attorney to Jim Scott. Partial back taxes have been paid by BC Bar. Bartlett received payments for Summer & Winter 2019, Winter 2020.
- b. ARPA Grant– Project Planning
  - i. Repair of fence behind ball field, to be placed out for bid. Tabled until receive bids. Township seeking more fencing contractors. No update.
  - ii. Stump Removal at the rear of the ballpark leftfield fence is required to clean up area. Not completed. Contract in process. No update.
  - iii. Repaint the upper Pavilion. Reviewing wood replacement requirements prior to painting. Painting to be completed end of July. **Completed.**
  - iv. Lower Concrete Re-use into Pickle Ball court - **Completed**
    - i. Stump removal to be completed by Rick Wohlfeil as a donation to the township. Thanks to Rick!
    - ii. Fence end to be moved to match opposite end spacing. Smith getting pricing. After further review, fence does not need to be moved. – item closed
    - iii. Temporary nets added to court – item closed Kosal to write a grant for a more permanent net.
    - iv. Court Signs added to fencing – item closed
    - v. Storage Bench/Paddles/Balls donated by the Dana Marie Suicide Prevention organization.
- c. Second MSP Speed test and “SLOW DOWN” signs – Require the striping to be completed on the roads before conducting a speed study. Smith reviewing with Campbell for property signage.
- d. Kosal – Seasonal versus no maintenance roads, what are the roads definitions and maintenance?

## 6) New Business –

- a) Proposal 2 – New Election AV Ballot Box installation and video requirements and Early Voting
  - i. Proposed spending for cement to secure Ballot Box per State Law by November School election. Not to exceed \$600 for cement for AV Ballot Box. Motion to approve funding by Somers and 2<sup>nd</sup> by Kosal. Motion carried.
  - ii. AV Ballot Box to be paid by State. Ostrander to order following direction of County Clerk meeting held 8/7.
  - iii. Proposed video installation – Ostrander to get bids on the video installation from IT Suitor or Trail cam pricing. State of Michigan has not made a requirement of the law for local elections at this point. Expect to have installation required for February 2024 election.

- iv. Kosal – Question on exploring the combining of township precincts for early voting to save expenses. Board was supportive of investigating this approach. More details from the State required before final plan can be made.
- v. Bartlett – Budget corrections reviewed. Items covered by adjustments from contingency fund per Budget presented. Motion by Ostrander and 2<sup>nd</sup> by Somers to accept budget adjustments on items below. Motion carried.
  - a. Items 6 & 12 ARPA adjustments for 2023 spending
  - b. Item 132 – Insurance and liability and bond was increased.
  - c. Item 139 - MTA Dues was more than expected.
  - d. Item 240 - Road Expenses adjusted to reflect Road Projects as approved.

7) **Public Comments** – None.

8) **Adjourn** – Motion by Kosal, 2<sup>nd</sup> by Somers and motion carried.

**\*Next Meetings:**

*August 21, 6:30 pm Planning & Zoning Meetings, 7:00 pm Public Hearing  
September 5, 7:00 pm – Millen Township Board Meeting*

*\*\*\* Minutes respectfully submitted by Clerk, Cathy Ostrander\*\*\**