

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: July 3, 2023

Time: 7:00 PM

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

a. Board: Barb Bartlett-Treasurer, Cathy Ostrander-Clerk, Dennis Smith-Supervisor, Scott Kosal-Trustee, Jeff Somers – Trustee

b. Other Attendees: Rich Gillies, Terry Small, RuthAnn Couperthwaite, Mark Keller

3. Public Comments – Mark Keller – Asked the Board to consider installing two signs at the west and east end of town along Trask Lake Road to reduce speed/slow down as you come into town. The change from 45 mph to 25 mph is not being followed and traffic is moving too fast. The Board will consider signs and investigate along with the MSP Speed study already in process. A second speed collection part of the study is to be completed this summer once the lines are placed back on the newly surfaced roads.

4. Reports

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting June 5, 2023. Motion to accept by Kosal, 2nd by Somers and motion carried.

b. Treasurer:

i. General Income Fund: \$100,706.63

ii. Road Fund: \$102,209.65

iii. Fire Fund \$0

iv. ARPA Fund \$18,194.42

v. Total: \$221,110.70

vi. Motion to accept Treasurer Report, subject to audit. Motion to accept subject to audit by Somers, 2nd by Kosal and motion carried.

vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks # 11785-11823; Wages, EFPTS, Consumers, FOE (rent), Visa, Lappan Agency, Attorney, Painter-Davey, USPS-stamps, Everett Leeseberg (burial), Lincoln Hardware, Alcona County Review, Stout's Lawn Service, Cox Plumbing, Dust Control Reimbursements (3), Internet Payments, Larry's Electric, Met-life. Motion by Kosal to pay the bills, 2nd by Somers and motion carried.

viii. Treasurer and Clerk Balance - Yes

c. Road Committee: No update.

d. County Commissioner: T. Small

i. Updates on elections per Proposal 2022-02 still under review. County Clerk is working with Township Clerks on implementation as it rolls down from the State level.

ii. Senior Citizen Center is moving along.

iii. Septic Tank inspections may be coming for residents. A mandatory review every five years per State requirement is under review. More to follow before any action must be taken by residents.

iv. Broadband updates still work in process. Waiting on Presque Isle Electric for progress. Kosal asked if there are any timing milestones. Terry – not aware of any.

e. Zoning/Planning: Gillies

i. Final review of Solar Zoning Ordinance for publication approval in June P&Z Meeting. Draft/Section will be updated working with NEMCOG for proper wording. July 17 meeting will review final copy

for approval. The Aug 21 regular meeting will include a public hearing and Zoning Board of Appeals meeting will cover the Solar Zoning Ordinance.

- ii. 12 copies to be made of final Zoning Manual by Clerk. PDF has already been published on the Township Website.
 - iii. 1600 Walker Road – Living in camper and multiple unlicensed vehicles, junk cleanup. – No Update.
 - iv. Fowler and Stout Rd.– Property has abandoned vehicles. Receive return receipt 4/6/23. Letter state 45 days for required response. Bartlett to send phone number/contact information to Davio. No update.
- f. Cemetery Sexton Update: B. Bartlett
- i. Cremains burial for Ranger, Fritz.
 - ii. Old planter has been removed and ground has been leveled. Sign painting and shrub planting underway.
 - iii. Concrete headstone that is broken from a 1923 burial. Crow memorial or Gillies Funeral Home may be contacted to find the best way to repair the headstone.
- g. Fire Department: Chief Cordes – No update.

5. Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar. Supervisor Smith to review with the Township Attorney for next steps.
- b. ARPA Grant– Project Planning
- i. Repair of fence behind ball field, to be placed out for bid. Tabled until receive bids. Township seeking more fencing contractors.
 - ii. Stump Removal at the rear of the ballpark leftfield fence is required to clean up area. Not completed. Contract in process.
 - iii. Repaint the upper Pavilion. Reviewing wood replacement requirements prior to painting. Painting to be completed end of July. Supervisor Smith touched up new unpainted boards in prep for 4th of July celebration.
 - iv. Lighting updates in the BC Park – Completed. Added lights in pavilion and playground area which are much better lit.
 - v. Lower Concrete Refurbishing into Pickle Ball court – Professional court surfacing quote was \$6800.00. Too expensive.
 - i. Court lines were painted on the concrete after cleaning with the help of Patty & Dave Duquette and Pete & Cathy Ostrander. – **Completed**
 - ii. Stump removal to be completed by Rick Wohlfeil as a donation to the township. Thanks to Rick!
 - iii. Holes in surrounding area filled by Denny Smith. – **Completed**
 - iv. Fence end to be moved to match opposite end spacing. Smith getting pricing.
 - v. Temporary nets to be used while permanent nets are investigated. Ostrander reported that permanent surface mount net posts are \$700 and nets are \$200. Item tabled for further cost review.
 - * Thanks to all that helped work on the court! Court is ready for playing.
- c. Noise Ordinance Agreement from Sheriff Stephenson. Recommendation on fine value to come from the P&Z meeting on June 19. Supervisor Smith to sign agreement on the enforcement of the ordinance. All violations of ordinances per section 27.5: Civil Fine not less than \$100, first repeat is \$250, \$500 repeat.
- d. Details on Road Millage Renewal for 2024 to be discussion on revenue generation from current tax base and support of future road projects. \$56,000 to be generated from tax base. More discussion required prior to writing 2024 millage renewal proposal.

6. **New Business –**

- a. A November Special Election now requested by Alcona County Schools as a stand-alone ballot item. Per State of Michigan MCL, Townships may collect 100% of costs incurred from the School district. Clerk wages updated to reflect and added special assessment wage (\$500 per special election) and updated to include payment for hourly wages to clerk when acting as an Inspector on all voting days.
- b. Resolution 2023-10 – Updates to election wages per item 6a. Motion by Somers, 2nd by Kosal Motion carried.
- c. Wage clarification for Planning Commission per Meeting wage requested by Kosal. All meeting wages listed are accurate (per meeting wages of \$25 per meeting for all BOR, P&Z and ZBA meetings). No additional changes required to 2023-10.
- d. Speed Test – MSP Second. See item #3.
- e. NEMCOG Tri-Township Master Plan (Alcona Township, Caledonia, Hawes). Plan to come by email from NEMCOG.
- f. Bartlett – New tax processing went well.

7. **Public Comments –** None.

8. **Adjourn –** Motion to adjourn by Somers, 2nd by Kosal and motion carries. Meeting adjourned at 7:50 pm.

***Next Meetings:**

July 17, 6:30 pm Planning & Zoning Meeting

July 25, 6:00 pm – Millen Township Hosts County Township Meeting

August 7, 7:00 pm – Millen Township Board Meeting

**** Minutes respectfully submitted by Clerk, Cathy Ostrander****