

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: June 5, 2023

Time: 7:00 PM

Place: Millen Township Hall

## 1. Call to Order and Pledge of Allegiance

## 2. Roll Call

a. Board: Barb Bartlett-Treasurer, Cathy Ostrander-Clerk, Dennis Smith-Supervisor, Scott Kosal-Trustee

Absent: Jeff Somers – Trustee

b. Other Attendees: Mike Davio, Rich Gillies

## 3. Public Comments – Scott Kosal complimented the Huron Shores Ranger Station and Tawas and Harrisville Ranger Districts. Huron Forrest Campground – Jewel Lake boat launch improvement was completed by adding gravel and smoothing out the ramp. Supervisor Smith to send a thank you Ben Wiese on behalf of the township.

## 4. Reports

a. Clerk:

i. Motion to approve meeting minutes Township Board Meeting May 1, 2023. Motion by Kosal and second by Bartlett. Motion carried.

b. Treasurer:

i. General Income Fund: \$106,249.09

ii. Road Fund: \$99,636.79

iii. Fire Fund \$0

iv. ARPA Fund \$19,694.42

v. Total: \$225,080.30

vi. Motion to accept Treasurer Report, subject to audit. Motion by Ostrander to accept report subject to audit, second by Kosal. Motion carried.

vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks # 11761-11784; Wages, EFPTS, Consumers, FOE (rent), Visa, Lappan Agency, MTA, Lincoln Hardware, Everett Leeseberg (burials). Motion by Bartlett to pay the bills, second by Kosal. Motion carried.

viii. Treasurer and Clerk Balance - Yes

c. Road Committee: Three road projects signed. No date on start of projects yet from Road Commission.

d. County Commissioner: T. Small (absent)

e. Zoning/Planning: Gillies

i. Final review of Zoning Ordinance for publication approval in June P&Z Meeting. Rich reported that each member to receive a copy for review.

ii. 1600 Walker Road – Living in camper and multiple unlicensed vehicles, junk cleanup. No significant cleanup/change. Only one unlicensed vehicle at property.

iii. Fowler and Stout Rd.– Property has abandoned vehicles. Receive return receipt 4/6/23. Letter state 45 days for required response. Bartlett to send phone number/contact information to Davio.

f. Cemetery Sexton Update: B. Bartlett

i. Updates/movements to monuments to better align with proper bases.

ii. Everett to work on sign painting next week.

iii. Supervisor Smith commented that Maple Ridge Cemetery is looking better than other local cemeteries and the removal of many excess ornamentations around the gravesites is improving appearance and easing maintenance/mowing.

g. Fire Department: Chief Cordes (Absent – on a fire run tonight)

## 5. Unfinished Business

a. Unpaid Taxes - Personal Property Tax of BC Bar – No update.

b. ARPA Grant– Project Planning

- i. Park Ballfield Fence Post Repairs and Bleachers repair of wooden seats. – Seats completed. Dug out benches replaced tops with 2x8's. Repair of fence to be placed out for bid. Tabled until receive bids.
- ii. Stump Removal at the rear of the ballpark leftfield fence is required to clean up area. New homeowners are in the home. Stump removal to be quoted. Smith to mark stumps for bid mow that snow has cleared. – On going. Two Bids returned to Smith. Ed Harmon - \$1200, Lincoln Sand and Gravel is lowest bid at \$1150. Motion by Kosal to award bid to Lincoln Sand and Gravel. Motion carried. Lincoln Sand & Gravel to complete stump removal and smooth out land.
- iii. Remaining ARPA Grant Funded Project Proposals, Repaint the upper Pavilion. Reviewing wood replacement requirements prior to painting. Smith identified the wood that requires replacement. Wood near water pump is rotted. Smith working on piecing in the wood which is no longer available. Two bids for painting received: Patrick Davey – Barton City \$2,600 (plan to start July pending weather); Doug Lily – Lily Custom Painting Glennie \$2,500. Painting, power wash, paint materials included in bid. Motion by Bartlett to use Patrick Davey, second by Kosal. Motion carried to use the local contractor.
- iv. Supervisor Smith suggested adding some type of lighting in the BC Park such as replacing mercury vapor lighting. Requesting bid from electrical companies. Working with Electrician on detail recommendation. LED lit poles and flag illumination to be installed. Two bids received: Larry Electric \$775; C&M Butch Perkins \$1100. Motion by Kosal to accept Larry's Electric bid, second by Bartlett. Motion carried to use Larry's Electric.
- v. Lower Concrete Refurbishing – Pickle ball estimates. Pro-surface no quote (too busy). Waiting on quote from Laserstripping. Tabled until we get a quote.
- c. Noise Ordinance Agreement from Sheriff Stephenson. Next steps with Attorney review – Smith to request attorney review. Sent to Attorney 5/1/23. Township Attorney has reviewed and discussed with Smith. Stressed that a violation would be a civil infraction (ticket) and not a misdemeanor. Need recommendation on fine value to come from the P&Z meeting on June 19.
- d. Need water system check completed at the BC Park. Two of three completed by Cox Heating & Plumbing/Huron Shore Regional Utility Authority. Thanks to Andy Cox of Cox Heating and Plumbing for coordinating testing and providing the seasonal plumbing.
- e. Clerk to run advertisement on the park rental in Alcona County Review. Ad run. Park being used by graduation parties and other celebrations. Item closed.
- f. Details on Road Milage Renewal for 2024 to be discussion on revenue generation from current tax base and support of future road projects. Tabled.

## 6. New Business –

- a. Michigan Township Participating Plan – Board of Director Election Ballot – Completed by Smith.
- b. 2023 Road Commission Projects Signed and returned. (see item 4c)
- c. Summer 2023 Newsletter draft review. Approved for publication. Newsletter to be sent to web and with Taxes.
- d. November Special Election now requested by Alcona County Schools
- e. Smith – State level tax audit of assessor. Randy Thompson has provided information to the State of Michigan. Item closed.
- f. Smith – Attended Supervisor group meeting. Rich Castle – Consumer's Power distributed grant proposal opportunity. Consider for next year projects.
- g. Gillies – Has a new draft on the Solar Energy to present to the P&Z Board. May consider having another meeting in July to be able to work through the voting process with the County. Smith commented on consideration for an adequate boundary (screening) of the solar field to be included in the ordinance.
- h. Bartlett – New tax processing done at township level (was County). Input received from Randy Thompson and has been uploaded. Waiting for Thompson feedback.

- i. Bartlett – Millages (L4029) from schools and AMA have been received and ready for tax database.
7. **Public Comments** – None.
8. **Adjourn** – Motion to adjourn by Kosal, second by Bartlett. Motion carried. Meeting adjourned at 7:48 pm.

**\*Next Meetings:**

*June 19, 6:30 pm - Planning and Zoning*

*July 3, 7:00 pm- Millen Township Board Meeting*

*July 25, 6:00 pm – Millen Township Hosts County Township Meeting*

*\*\*\* Minutes respectfully submitted by Clerk, Cathy Ostrander\*\*\**