

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: January 2, 2023

Time: 7:00 PM

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

- a. Board: Denny Smith – Supervisor, Barb Bartlett – Treasurer, , Jeff Somers – Trustee, Scott Kosal - Trustee
Absent: Cathy Ostrander – Clerk (Illness)
- b. Other Attendees: Terry Small, Mike Davio, Rich Gillies, Rod Cordes

3. Public Comments – None

4. Reports

- a. Clerk:
 - i. Motion to approve meeting minutes Township Board December 5, 2022 – Postponed to February Meeting.
- b. Treasurer:
 - i. General Income Fund: \$85,648.57
 - ii. Road Fund: \$52,411.92
 - iii. Fire Fund \$6,023.69
 - iv. ARPA Fund \$24,544.42
 - v. Total: \$168,628.60
 - vi. Motion to accept Treasurer Report, subject to audit. Motion to accept by Kosal, 2nd Somers. Motion carries.
 - vii. Motion to pay bills, subject to board’s post-audit policy authorizing payment: Checks # 11652-11670 Wages, EFPTS, Consumers, FOE (rent), Assessor Reimbursement, Lappan Agency (pension), USPS (Clerk Stamps), BC Fire Dept., Rick’s Tree & Stump Removal, Randy Thompson (Stamps/Mileage). Motion to accept by Kosal, 2nd by Somers. Motion carries.
 - viii. Treasurer and Clerk Balance -Yes
 - ix. Budget Review – Changes based on millage – Lines 3, 4, 32, 37, 49, 50, 51
- c. Road Committee: No Updates
- d. Zoning/Planning: Gillies – Do not need a special committee meeting for Solar Ordinance.
- e. Cemetery Sexton Update: B. Bartlett – Meeting with Everett Leeseberg on Wednesday to discuss Cemetery ARPA Grant improvement bid.
- f. Fire Department: Chief Cordes –
 - i. Received a grant of \$5,000 for new pagers.
 - ii. Building construction is still on going.
 - iii. Budget is staying even for 2023.
 - iv. Fire Runs for 2022 include 102 medical calls, 22 fire calls

5. Unfinished Business

- a. PILT Payment from Alcona County – Is it in the County Budget for 2023? Terry Small – Has not heard anything on the PILT reimbursement other than when treasurer receives PILT payout she will disperse from the County level to the Townships. Timing expected to be April or May 2023.
- b. Terry Smalls – Dams Resolution has passed and will be sent out.
- c. Terry Smalls – Ambulance Board being set up and will include discussions regarding training for First Responders.

- d. Unpaid Taxes - Personal Property Tax of BC Bar- Forms due 2/21/2023 to Randy Thompson. Have not received any Tax payments to date. Forms were mailed out for completion by the Assessor and are due back to him by 02/21/23.
- e. ARPA Grant– Project Planning
 - i. Cemetery – Spring project planning includes bid from Everett Leeseberg on the expansion layout of the upper lot. Bid discussion expected Wednesday.
 - ii. Pavilion teardown in approximately one week.
 - iii. Park Ballfield Fence Post Repairs and Bleachers repair of wooden seats. – Tabled until Spring
 - iv. Stump Removal at the rear of the ballpark leftfield fence is required to clean up area. - Tabled until Spring
 - v. Remaining ARPA Grant Funded Project Proposals, Repaint the upper Pavilion – 2023 when weather permits.- Tabled until Spring
 - vi. Spark Grant will also be submitted for future 2023 park projects - by Kosal (Minimum is \$100,000 grant). Millen Township is not proceeding due to size of grant? – Item closed. Out of township budget range.
 - vii. Grant Proposal Writer Company, update on services and associated costs. Kosal – Item closed. Out of township budget range.
 - viii. Supervisor Smith suggested adding some type of lighting in the BC Park such as mercury vapor lighting.

6. New Business –

- a. County Wide Cleanup Invoice \$1000 from Alcona County Board of Commissioners. Board denied request. Clerk to notify Alcona County of decision in writing.
- b. Resolution 2023-01 Authorization by Board Check Writing & Post-Audit Policy – Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- c. Resolution 2023-02 Wage Resolution– Accepted with corrections (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- d. Resolution 2023-03 Poverty Exemption (Income Level) – Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- e. Resolution 2023-04 Allow Protest in Writing to Board of Review – Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- f. Resolution 2023-05 Personal Annual Canvas Policy – Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- g. Resolution 2023-06 Poverty Exemption Policy – Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- h. Resolution 2023-07 Asset Level Test Policy - Accepted (Ayes – Bartlett, Kosal, Smith, Somers; Nays – None.)
- i. BOR Training February – Supervisor Smith checking to see about online training and how each participant takes the test if online and all in one combined class. Motion by Bartlett, 2nd by Kosal for Board to approve 5 BOR members attending at \$100 each (\$500 total). Motion carries.
- j. Bartlett informed the Board that Alcona Schools pays the Township \$3.00/parcel for collection the summer taxes. Question asked should the AMA be charged for collection on their behalf. Hawes Supervisor Cordes will ask this same question at the MTA Meeting that will be hosted at Hawes Township Hall on January 27 at 7:00 pm.

7. Public Comments - None

- 8. Adjourn –**Motion to adjourn by Kosal, 2nd by Bartlett. Motion carries and meeting is adjourned.

***Next Meetings:** February 6, 7:00 pm - Millen Township Board Meeting

February 7 & 21, 7:00 pm – Budget Planning Meeting
March 6, 6:45 pm – Budget Hearing

Meeting minutes respectfully submitted by Clerk Cathy Ostrander