

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: Tuesday, September 6, 2022

Time: 7:00 PM

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

a. Board: Barb Bartlett-Treasurer, Cathy Ostrander – Clerk, Denny Smith – Supervisor, Scott Kosal – Trustee, Jeff Somers – Trustee

b. Others: Attendees – Terry Small, Debbie and Craig Kilborn, Rich Gillies, Mike Davio

3. Public Comments – Kilborn was happy to see the millage proposals pass. Supervisor Smith commented that the millage will help offset the PILT and State Revenue Sharing reduction.

4. Reports

a. Clerk:

i. Motion to approve meeting minutes, Township Board August 1, 2022. Motion by Kosal and 2nd by Somers. Motion carried.

ii. Election Results Certified by Alcona County Board of Canvassers

- Road Millage Proposal (Renewal) – did carry in the Township
- General Operating Fund Increase Proposal – did carry in the Township

b. Treasurer:

i. General Income Fund: \$81,283.72

ii. Road Fund: \$114,045.37

iii. Fire Fund \$0

iv. ARPA Fund \$40,274.42

v. Total: \$235,603.51

vi. Motion to accept Treasurer Report, subject to audit. Motion by Kosal and 2nd by Somers. Motion carried.

vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11548 -11581 for Wages, EFPTS, Consumers, FOE (rent), Election Source, Accident Fund Insurance, Stout's Lawn, Everett Leeseburg (burial), Alcona Co Review, Alcona County Road Commission. Motion to pay the bills by Kosal and 2nd by Somers. Motion carried.

viii. Treasurer and Clerk Balance – YES

c. Road Committee –

i. ML#2202 – Trask Lake Road Single Sealcoat. Project completed. Invoice of \$34,996 received.

ii. ML#2201 – Hubbard Lake Road Single Sealcoat with Fog Seal project just completed. Invoice yet to be received. Project estimate at \$34,547.

iii. County may have additional Road Committee funds for smaller projects in the County. No other updates on this funding.

d. Zoning/Planning - Davio

i. Burgess Road blight. No updates.

ii. Condition of the house at back of Park that is needing repair. Davio to check with Harry Harvey on the house condition. No updates.

iii. Reed Property on Sanborn and M72 – Three unlicensed vehicles on the property. Owner has been contacted regarding removal of unlicensed vehicles.

iv. Building Permits submitted to Treasurer.

v. Rich Gillies – Noise Ordinance was on the 7/20/2022 County Agenda and has passed the Noise Ordinance due to 30-day rule. Add Noise Ordinance to next meeting for Board Vote.

- e. Cemetery Sexton Update – B. Bartlett.
 - i. Expansion was drawn up by Bartlett and presented to Everett Leeseberg with request to bid on project to measure and mark the individual lots in north section of cemetery. 530 new lots to be added.
 - ii. Pricing for lot markers is in process.
 - iii. Project summary should be available to be presented at the next meeting.
- f. Fire Department – Chief Cordes. Chief Cordes was not in attendance but communicated no additional work on the Fire Hall currently. Siding was planned for November completion.
- g. Alcona County -T. Small
 - i. Thanks to the Township for supporting Terry for re-election.
 - ii. New Veterans Building is proceeding in Lincoln. Terry highlighted that there may be issues with the property being contaminated in area of construction due to old dumping site. County to review the issue this week.
 - iii. Kosal asked about broadband update. Update this week at the County level working the business plan. County meeting is 1:30 pm on Wednesday 9/7/2022.

5. Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar. No update.
- b. ARPA Grant– Project Planning
 - i. Cemetery Projects – Bartlett presented proposed plan with details to be reviewed at next meeting.
 - 1. Expansion of lots
 - 2. Sign improvement
 - 3. Old Brick Planter updates
 - 4. Shed – Roof and Door repair (rot)
 - 5. Along Burns Road – stump cleanup
 - 6. Cleanup stump grinding
 - 7. Tree Removal in existing cemetery – move to ARPA fund
 - ii. Damaged Pavilion teardown next steps
 - 1. Two estimates to remove the existing pavilion received from Lincoln Sand & Gravel and Jake’s Excavating.
 - 2. Supervisor Smith confirmed that no issues to remove pavilion structure due to prior grant used to build pavilion. Approval received from DNR representative, Lisa Well.
 - 3. Electrical removal and salvage is required.
 - 4. Fence removal should be in the bid for one end to be opened to allow demolition. Fence to be kept around perimeter for future use.
 - 5. Cement to not be damaged during structure removal.
 - 6. Cement to be repurposed. Pickle Ball Court and more basketball hoops have been proposed.
 - ❖ Bartlett to follow up on the Electrical and Cement details of bid that was not included. Motion by Kosal to accept the lowest bid and start pavilion removal, 2nd by Somers. Motion carried.
 - iii. Remaining ARPA Grant Funded Project Proposals
 - 1. Repaint the upper Pavilion
 - 2. Inspect the roof and make any wood repairs from weathered boards.

3. Re-roof the outdoor cement toilet.
- c. Ordinance to provide clarity of easement rights of parcels around the lake. Kosal to send email to Gillies on details to review with NEMCOG.

6. New Business –

- a. Protocol for Township Attorney utilization – Millen Township Board approval is required for non-emergency legal counsel from the Township Attorney. Supervisor Smith may provide emergency approval prior to contact with Township Attorney. Motion to accept protocol by Kosal, 2nd by Somers. Motion carried.
 - b. Dead Trees in Park due to Oak Wilt– Tree Removal and Stump Removal? Some of the oak trees that were trimmed last year have now died. Supervisor Smith would like to seek bids for trim and removal. Kosal to check grant options, including ARPA Grant.
 - c. 2022-2023 Snowmobile Trailhead Lease Agreement – BC Park. Supervisor Smith has signed agreement for the new Snowmobile Season. Alcona Parks and Rec will provide a copy of insurance along with signed Township Park Use Agreement.
 - d. Park posts by play area needs repair.
 - e. Supervisor Smith – On 8/24/2022, a Fowler Road resident logged a complaint with Smith about the speed of the UTVs and excessive road dust. Smith contacted Road Commission about the dust. Smith was also informed by Jesse Campbell that the law states the max speed for UTV is 25 MPH limit on this type of roadway. Sheriff Stephenson has been contacted about following up on the complaint.
 - f. All Band Communication – Invitation to Millen Township Board on 9/30/2022 (12:00 – 3:00pm) to learn about high-speed internet connectivity update. Location is All Band Building on Cemetery Road in Curan.
7. **Public Comments** – none.
8. **Adjourn** – Motion to adjourn by Kosal, 2nd Bartlett and motion carried.

***Next Meetings:** October 3, 7:00 pm - Millen Township Board Meeting

** Meeting minutes respectfully submitted by Clerk, Cathy Ostrander*