

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: July 5, 2022

Time: 7:00 PM

Place: Millen Township Hall

## 1. Call to Order and Pledge of Allegiance

2. **Roll Call – Board:** Supervisor Smith, Treasurer Bartlett, Clerk Ostrander, Trustee Kosal, Trustee Somers

**Other Attendees:** Rich Gillies, Terry Small, Randy Thompson, Kathy Thompson, Mike Davio

3. **Public Comments** – Randy Thompson (Assessor) presented audit of parcels for the 2021 review/inspection. More than 20% were completed, including additional 13% for 2022. Randy believes that the State of Michigan will be completing their inspections on a portion of these parcels. Randy also highlighted that there is a bill in committee at the State level for disabled parcel holders for tax reimbursement. The bill has not passed into law at this time. Reminder, July Board of Review notices have been sent and review is 10:30 am on July 18. BOR Meeting Notice is posted on the Township Hall Door.

## 4. Reports

### a. Clerk:

- i. Motion to approve meeting minutes, Township Board June 6, 2022. Motion by Kosal, 2<sup>nd</sup> Somers. Motion carries.
- ii. Resolution 2022-14 – Millen Township Wages (updates for Election Workers/P&Z Wages). Motion by Kosal, 2<sup>nd</sup> by Somers. Roll Call Vote. Smith, Somers, Kosal, Bartlett, Ostrander – Ayes. Nay – None.
- iii. Election Worker Training – June 30 at Harrisville Twp. Building, wages/mileage reimbursement to Harrisville Township Hall. Motion to reimburse by Kosal, 2<sup>nd</sup> by Somers. Motion carried.
- iv. Election Commission Meeting Completed – July 5 at 6:30 this evening. Minutes reviewed and filed. Smith, Bartlett, and Ostrander are the Election Commission Members.

### b. Treasurer:

- i. General Income Fund: \$96,715.38
- ii. Road Fund: \$115,211.28
- iii. Fire Fund \$0
- iv. ARPA Fund \$40,274.42
- v. Total: \$252,201.08
- vi. Motion to accept Treasurer Report, subject to audit. Motion to accept the Treasurer Report, subject to audit by Somers, 2<sup>nd</sup> by Kosal and motion carried.
- vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11466- 11503 for Wages, EFPTS, Consumers, FOE (rent), dust control, internet payments, Lappan, Treas. Computer Service, Alcona County Tax Process Fees, Lincoln Hardware, Plerus (Election Materials), Everett Leesburg (cemetery); Stout's Lawn Service, Postage Reimbursement Clerk, MTA. Motion to pay bills by Kosal, 2<sup>nd</sup> by Somers and motion carried.
- viii. Treasurer and Clerk Balance – Yes
- ix. Annual Audit was completed by Baird, Cotter & Bishop without issue working with Treasurer Bartlett and Clerk Ostrander. Supervisor Smith also attended morning review session.

c. Road Committee – Supervisor Smith reviewed the request by the Saw Mill on Richardson Road to update the roadway restrictions to support the mill receiving/shipping full loads with slower speeds to enable capabilities of the mill production during road restrictions. More research is required to make sure the roads meet the minimum standards consulting the Alcona County Road Commission. Concern raised by the board on damage to the roads and repair costs.

### d. Zoning/Planning

- i. Blight/Unlicensed vehicles stored in yards – Davio.
  1. Burgess Road blight – No updates.
  2. 1859 Trask Lake Road – complaint of long grass and wood piled up. Area has been cleaned up following contact by Mike Davio requesting cleanup.

3. "Chicken House" – Trask Lake Road near the BC Park is cluttered with yard junk. No update.
  - ii. Jewell Lake Dr. Fire Damaged Property Demolition – Davio. Building was removed and ground cleared. Property is now well maintained.
  - iii. Condition of the house at back of Park that is needing repair. Davio sent registered letter to the owner. Property is now listed for sale. Davio to review with Alcona County Building Inspector, Harry Harvey, for overall condition of building.
  - iv. Noise Ordinance – Gillies. Public Hearing on July 18 at 6:30 prior to the 7:00 Z&P Meeting. Next number in sequence to be added to ordinance.
  - v. Ordinance Review:
    - 21-01 - Amendment. Article XII, section 12.30-Dwellings below the minimum unit size...
    - 21-02 Amendment - Article IV, section 4.1 - Special Exception Procedures
    - 21-03 Amendment to sections 2.1, 3.5, 3.6, 3.7, 3.8 and 3.9 and article 34 to allow short term rental facilities.
    - 21-04 Article XXXIV, Section 34.0 - Barton City Park Ordinance
- e. Cemetery Sexton Update – B. Bartlett. Many compliments on the tree removal and overall appearance improvements at the cemetery. Clean-up of dead branches and stump grinding yet to be completed. Upper area of cemetery is starting to be marked off for new lots.
- f. Fire Department – Chief Cordes, no update.
- g. Alcona County -T. Small –
  - i. Alcona Library will change name to the District Library.
  - ii. Lincoln Downtown Development considering constructing a Veterans Association Building. All decisions are not complete at this time.

## 5. Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar. No updates.
- b. ARPA – Project Planning. Bartlett has requested format for the plan and number of bids as required by the ARPA. Waiting for call back.
- c. Pavilion #2 Repairs/Bids – Smith received a bid from Bernard Lumber to replace the 33x62 pavilion at greater than \$19,000 for materials alone. Currently property is condemned for use and must be repaired/replaced. Trustee Kosal question – Does the Township need a second pavilion as this would potentially exceed the ARPA funds available to the Township. Should the cement be maintained and used for other purposes? The concrete is great condition.
- d. August Meeting – Decision on Demolition of Pavilion to move forward with bids received or decision to rebuild/repurpose concrete.
- e. Kosal to get feedback from BCIA to see if second Pavilion is needed. Temporary fencing was used at upper pavilion and seemed to serve the purpose.
- f. Assessor Annual Reporting of 20% Property Review with Findings – see public comments above.
- g. Kosal - Grant update, MDNR Grants for Park Projects. None currently. Kosal researching other grants for park.
- h. PIE&G cooperative and State of Michigan Office of Broadband Update – Kosal went to Commissioner Meeting. State has a plan/resources to focus on rural broadband improvements. PIE&G is the company that the County is going to partner with, and planning is starting to come together. Broadband study that was completed by the County is going to be completed again by the State. State desires to adequately count the number of underserved households with respect to broadband. More underserved households increases the score and potential to be prioritized for broadband. PIE&G Cooperative will be created specifically for broadband.

**6. New Business –**

- i. Annual Water Test Samples were completed for the BC Park. Invoices to be paid by the Township. All test results are acceptable and on file.
- ii. Complaint on Trask Lake & Raymond Road regarding horses was dismissed by the state. Communication copy on file with the clerk.
- iii. Trustee Kosal suggested need for an ordinance to provide clarity of easement rights of parcels around the lake. There are subdivision easement recordings stating only a walkway. Gillies to review with NEMCOG for input.
- iv. Budget Updates and clarifications presented and filed in minutes by Treasurer – Bartlett.
  1. Line 20 and 23 were increased due to Hawes Township income to Millen.
  2. Auditor recommend line 31, 32, 33 “transfer in” wording be replace with “net balance from prior year”
  3. Line 115 & 123 Budget adjustments increased and change on line 95.

**7. Public Comments – none.**

**8. Adjourn – Motion by Kosal, 2<sup>nd</sup> by Somers and motion carried.**

**\*Next Meetings:**

July 18, 10:30 am – Board of Review

July 18, 6:30 Planning and Zoning Hearing and 7:00 pm - Planning and Zoning Meeting

August 1, 7:00 pm Millen Township Board Meeting

*\* Meeting minutes respectfully submitted by Clerk, Cathy Ostrander*