

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: June 6, 2022

Time: 7:00 PM

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

a. **Board Members:** Supervisor Smith, Treasurer Bartlett, Trustee Kosal, Clerk Ostrander

Absent: Trustee Somers

b. **Others:** Rich Gillies, Mike Davio, Terry Small

3. Public Comments – None.

4. Reports

a. Clerk:

- i. Motion to approve meeting minutes Township Board May 2, 2022. Motion by Bartlett, 2nd by Kosal. Motion carries.
- ii. Township Election Commission is noted membership of Cathy Ostrander, Barb Bartlett, Denny Smith
- iii. Approved polling place is noted as Millen Township Hall.
- iv. 2019 Property Tax Foreclosure – Township Right to purchase parcel # 102-240-000-007-00 located on Ann Arbor Lane. Motion to deny purchase by Township made by Kosal, 2nd by Bartlett. Motion carries. Clerk to send written notice to Alcona County Clerk.

b. Treasurer:

- i. General Income Fund: \$100,603.33
 - ii. Road Fund: \$113,044.82
 - iii. Fire Fund \$0
 - iv. ARPA Fund \$19,887.44
 - v. Total: \$233,535.59
 - vi. Motion to accept Treasurer Report, subject to audit by Kosal, 2nd by Ostrander and Motion carries.
 - vii. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11440- 11465 for Wages, EFPTS, Consumers, FOE (rent), Lincoln Hardware, Auditor, Burials, sexton supplies (flowers) Motion by Kosal as noted, 2nd by Bartlett and motion carries.
 - viii. Treasurer and Clerk Balance – Yes
- c. Road Committee – Supervisor Smith to meet with County Commission to discuss distribution of additional funds to Townships for road projects Meeting rescheduled due to illness by Campbell.
- d. Zoning/Planning

- i. Blight/Unlicensed vehicles stored in yards – Davio
 1. Burgess Road blight
 2. "Chicken House" – Trask Lake road near the BC Park is cluttered with yard junk. Davio discussed with owner and some progress is being made.
 3. Cordes trucks have been moved and clean up started. Junk truck has been removed. Item closed.
- ii. Jewell Lake Dr. Fire Damaged Property Demolition – Davio. Fire House is work in progress for demolition.
- iii. *Bartlett asked Davio about the condition of the house at back of Park that is needing repair. Davio sent registered letter to the owner.*
- iv. Noise Ordinance County Sherriff Feedback- Gillies.
 1. Discussed at the last meeting with Sherriff Stephenson that the Township can write the civil infraction with the support of the Sherriff.
 2. NEMCOG is reviewing the format of the civil infraction requirement. Township should reach an agreement with the Sherriff on structure of ordinance/infraction. NEMCOG to review wording for June P&Z Meeting. Public hearing proposed for July.

- e. Cemetery Sexton Update – B. Bartlett.
 - i. One full burial, 3 foundations set, 2 cremains burials, 1 burial scheduled yet in June.
 - ii. Section layout in the center north area of cemetery has been reviewed and re-drawn.
 - iii. Rick Wohlfeil to remove worn large wooden cross at the north end of the cemetery.
 - iv. Tree removal to begin by Rick’s Tree Service this month.
- f. Fire Department – Chief Cordes (not present)
- g. Alcona County -T. Small.
 - i. Terry announcing that he is running for county commissioner again next term.
 - ii. County Commissioner A. Brege called a meeting for the broadband discussion with Presque Isle Electric & Gas. Trustee Kosal to attend.

5. Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar – No new action. Treasurer Bartlett tracking open amounts.
- b. ARPA – Project Planning.
 - i. Cemetery tree trimming is only project confirmed.
 - ii. Pavilion is a proposed project.
 - iii. Broadband is no longer under consideration as funds are not adequate to cover project and Alcona County is working a larger plan.
 - iv. Trustee Kosal makes a proposal to consider the following projects:
 - 1. Pavilion replacement or repair
 - 2. Cemetery signage/ flower beds and cross replacement.
 - 3. Park to correct issues with trees/stumps left at the park fence near the home on the corner.
 - v. Bartlett will research the bid requirements for ARPA projects and also the second payment receivable date.
- c. Pavilion #2 Repairs/Bids – Supervisor Smith had meeting with the building inspector on pavilion post heave and damage. Pavilion damage was filed a claim with the insurance company (claim# 203382). Insurance adjuster came out to review the structure. Ultimately, the claim was denied based on the original construction of the pavilion and overall wear of the structure. Smith has requested an estimate to replace the pavilion 32 x 66 in size from Bernard’s Lumber.
- d. Kosal – New Grant, Par Plan Risk Reduction Grant/Park Pavilion Repair Cost. No appropriate grant available, item closed.
- e. Kosal to review DNR Website for potential grants available to help cost sharing on pavilion repair.
- f. Assessor Annual Reporting of 20% Property Review with Findings – Supervisor Smith has a call in with the Assessor.
- g. Reminder - BOR is July 18 for correction items only.

6. New Business

- a. Insurance Check-in email from Quintin Meek, Lappan Agency
 - i. As discussed last year, township not moving forward with cyber security insurance at this time due to minimal exposure.
 - ii. No additional changes for this year’s policy. However, property values will be updated by 3% due to increased material costs driven by inflation.
 - iii. Insurance Claim # 203382 for the lower pavilion is denied.
- b. Bartlett – Discussed property tax process changes. Assessor and treasurer roles & responsibilities for next year’s tax bills need to be worked. This impacts BS&A software programs and set-up.
- c. Newsletter items to be sent to clerk Ostrander for June 15 tax mailings.

7. Public Comments -none.

8. Adjourn – Motion to adjourn by Kosal, 2nd by Bartlett and motion carries.

***Next Meetings:** June 20, 7:00 pm - Planning and Zoning Meeting

July 5, 7:00 pm Millen Township Board Meeting

Meeting minutes respectfully submitted by Clerk, Cathy Ostrander