

BUDGET PLANNING MEETING

MINUTES

Date: February 22
Time: 7:00 pm
Place: Millen Township Hall

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call-** Supervisor Smith, Treasurer Bartlett, Trustee Somers, Clerk Ostrander;
Absent- Trustee Kosal
3. **Public Comments not on the Agenda** – None
4. **Budget Planning - Line by Line Review**
 - a. **2022-2023 Proposed Budget to Actual** – Motion to accept budget proposal as written by Somers, 2nd Bartlett. Motion carries. Budget Proposal is ready for public review. Clerk to place advertisement in Alcona County Review.
 - i. General Operating Fund - \$92,762.00
 - ii. Fire Fund - \$41,500.00
 - iii. Road Fund – \$64,375.00
 - b. **“Unfinished Business”**
 - i. **Contract Renewals**
 1. Park Mowing – Advertising for bids to be placed in the Alcona County Review. No update of contract language is necessary.
 2. Cemetery Mowing – Advertising for bids to be placed in the Alcona County Review. Bid advertisement to be opened April 4. Contracts as reviewed will be presented to bidders. No update to contract language is necessary. Sexton to instruct on leave removal with contractors.
 3. Cemetery – Contract to be signed with Leesberg.
 4. Park Manager –Remaining 3 years on contract (replacement for Naomi Cox) to be signed with Karen Sutton.
 5. Dust Control – Ostrander to confirm pricing with C&S Dust Control.
 - ii. **PILT funding that went back to the County level** – Ostrander reviewed presentation draft. Supervisor Smith to discuss with Alcona County commissioners that voted “no” on the returning PILT funds to the Township Level (Brege, Brummond and Gauthier). Millen Twp. is impacted by the 65% of Federal lands which provide no tax revenue to the Township level (\$15,531 of the \$119,476 paid to the County by the DOI). Smith to request the PILT topic back on the Commissioner’s agenda with Millen Township Board in attendance.
 - iii. **Operating Fund Millage Increase Ballot proposal Review.** Recommendation to bring the operating millage back to March 7 meeting for resolution to approve ballot language. Current proposal is 0.5 mil increase for operating cost for 20 years. Proposal is to bring Operating Fund back to a 1.0 mil minimum per State constitutional minimum.
 - iv. **ARPA Project Spending/Auditor Fees** – Add Auditor fee to expenses for proper filing. Enter line on line item in the budget under ARPA expense.

- v. **Gustin Utility Prorate**– Send invoice to Gustin clerk for prorated payment for the shared utility lights based on yearly use. Clerk to forward to Gustin Township Clerk for one complete year.
- vi. **Park & Cemetery Contributions** - Supervisor Smith sent a letter to Hawes Township making a request on 2/8/2022 for increased contributions for the Barton City Park and Cemetery expenses. Treasurer to send updated invoice to Hawes Township per the Supervisor letter.

5. **New Business –**

- a. **Kathy Thompson/Assessor -Whitlock folding tax roll processing quote.** County Equalization is cancelling contract with Township for processing tax bills. Responsibility is back to Township level and requires independent contracting. Bartlett received quote from Whitlock.
 - b. **Bartlett – Millen Twp. annuity forfeiture fund** with Bright house Financial in the amount of \$1100 to be deposited into General Fund as income.
6. **Public Comments** – None.
7. **Adjourn** – Motion to adjourn by Somers, 2nd by Bartlett. Motion carries.

Next Meetings: March 7, 6:45 pm Public Budget Hearing and 7:00 pm Township Board Meeting

Meeting minutes respectfully submitted by Clerk, Cathy Ostrander