

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: Monday, January 3, 2022

Time: 7:00 PM

Place: Millen Township Hall

## 1. Call to Order and Pledge of Allegiance

## 2. Roll Call

- a. **Board Members:** Supervisor Smith, Treasurer Bartlett, Trustee Somers, Trustee Kosal, Clerk Ostrander
- b. **Others:** Terry Small, Rich Gillies, Gary Wnuk, Mike Davio, Rodney Cordes, John Sweet

## 3. Public Comments –

- a. John Sweet recently moved to the township. Shared his concern for lack of broadband access.
- b. Gary Wnuk running for Commissioner in 5<sup>th</sup> district (candidate)

## 4. Reports

### a. Clerk:

- i. Motion to approve meeting minutes, December 6, 2021. Motion by Kosal with 2<sup>nd</sup> by Somers. Motion carries.

### b. Treasurer:

- i. General Income Fund: \$104,337.25
- ii. Road Fund: \$53,250.91
- iii. Total: \$157,588.16
- iv. Motion to accept Treasurer Report, subject to audit. Motion by Somers and 2<sup>nd</sup> by Kosal. Motion carries.
- v. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11335 - 11348; Wages, EFPTS, Consumers, FOE (rent), Alcona County Treasurer, MET-Life, Millen Township. Motion to pay Somers and 2<sup>nd</sup> by Kosal. Motion carries.
- vi. Treasurer and Clerk Balance – YES
- vii. Budget Discussion-2022/2023 Proposal. Review. February 8 & 22 at 7:00 review dates with Public Budget Hearing March 7 at 6:45 w/ Township to follow immediately. Clerk to post and publish dates in Alcona County Review.

### c. Road Committee:

- i. Cemetery Tree Removal along Burns Road. Most trees have been removed and Road Commission to continue with tree removal for few remaining.
- ii. December 7<sup>th</sup> Supervisor Smith received a complaint call from resident Joseph Dunigaw residing at 5600 Deer Trail that road was not maintained. Supervisor Smith contacted the County Road Commission and it is not a County Road. Private road maintenance is required. Supervisor Smith communicated findings to Joseph and no additional action will be made by the Township.

### d. Zoning/Planning:

- i. Blight/Unlicensed vehicles stored in yards – Davio
  - 1. Burgess Road blight – no update.
  - 2. Cordes Truck being dismantled and removed.

- 3. 1600 Walker Road Blight – Pole Barn going up and cleanup continues on the property.
- ii. Jewell Lake Dr. Fire Damaged Property – Davio. Owner stated demolition to begin first of 2022. No work has been started.
- e. **Cemetery Sexton Update – B. Bartlett.** Working to update old records.
- f. **Fire Department – Chief Cordes.** Firehouse insulation on going. Ready for dry wall work to begin. Eastside of old building will be updated with insulation. Siding to be installed on building. Generator installation was completed. A \$5000 grant received for self-contained breathing apparatus project which will be applied to the \$15,000-17,000 project. Fire Dept. is waiting on reimbursement checks for previous 4 wheeler and radio grant projects. Chief Cordes commented that this has been the busiest year for medical calls. There were 16 medical calls and 1 fire call in December.
- g. **Alcona County -T. Small.** County budget is completed. Congress passed and Commissioner moves to 4 year instead of current 2 year term. Kosal asked Terry if there is any more talk on the gypsy moth ballot and when will the county vote on the wording being added to the ballot? Will it be at the May County meeting? Terry to communicate details of County meeting covering the Gypsy Moth Ballot proposal to Township.

## 5. Unfinished Business

- a. Unpaid Taxes - Personal Property Tax of BC Bar. A portion of the outstanding has been paid. Owners are working with a tax accountant to settle remaining tax debt.
- b. Mr. Ron Siegel – All Band. No additional updates. Smith to check with All Band.
- c. ARPA –Project and Expenditure Report, Due April 30, 2022. Last Friday night Supervisor Smith received an inquiry by Mary Weber of the Alcona County Review asking what the ARPA funds would be spent on in Millen Twp. Smith explained that it became apparent during the pandemic that the broadband was key to the students and community connectivity. Bartlett added that more details are coming from the Federal Government and the auditors believe that the ARPA funds may be spent on other items besides broadband.
- d. Grant, Park Tree Trimming status/documentation/submission status – S. Kosal. Kosal made contact to determine how the Township receives the check for reimbursement. Looking for clarification.
- e. Updates to Risk Manager Recommendations – Clerk to bring to the next meeting for review. List may be complete and removed from future agendas.
- f. ~~Pavilion #2 Damage~~ (Table until Springtime )
- g. Barton City Park – Snowmobile Parking/Trailhead by Alcona County Parks & Agreement. Waiting for return of Park copy of insurance from Ken Kosal. Smith contacted Ken Kosal and insurance to be mailed directly to the Township.

## 6. New Business

- a. **Board of Review Member Training Requirement 2022.** Smith had the training completed last year online and has been filed with the assessor. Millen Township training is completed for 2022.
- b. **March Board Of Review Dates** – March 8 (4:30 pm); March 15 (3:00 – 9:00 pm); March 19 (9:00 am-12:00 pm & 1:00 pm – 4:00 pm)

- c. **July and December Board of Review Date** – July 18 at 10:30 am (subject to change)
- d. **December Board of Review Date** – December 12 10:30 am (subject to change)
- e. **Assessor, Randy Thompson Resolutions:**
  - i. 2022-01 Resolution for Poverty Exemption. (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
  - ii. 2022-02 Resolution allowing for written requests to BOR for Primary Residence Exemption (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
  - iii. 2022-03 Resolution Asset Level Test (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
  - iv. 2022-04 Resolution to allow written protest to BOR (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
  - v. 2022-05 Resolution for Waiver of Penalty & Interest for untimely filed property Transfer Affidavits (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
- f. **Millen Township Resolution:**
  - i. 2022-06 Resolution Township Wages (reflecting minimum wage increase by State). (Ayes – Smith, Ostrander, Kosal, Somers, Bartlett. Nays- None. Resolution passes.)
- g. **Kosal – 2022 CFNEM Grant.** January 15, 2022 is grant deadline. Ideas for the Park or Cemetery with a maximum of \$5000 grant. Discussion by the Board that tree removal at the Cemetery is required since trees remain that will not be managed alongside the road by the Road Commission. Trees are overhanging areas of the Cemetery that may cause a safety concern. Kosal offered to write the 2022 Grant Application for Safety tree removal and submit by January 15 deadline. Second opportunity is a July 15 grant deadline.

**Public Comments** - None

**7. Adjourn – Motion to adjourn by Somers and 2<sup>nd</sup> by Kosal. Motion carries.**

**\*Next Meetings:** February 7, 7:00 pm - Township Board Meeting  
February 8 & 22, 7:00 – Millen Twp. Budget Planning Meeting  
March 7, 6:45 – Millen Twp. Budget Approval Hearing  
March 7, 7:00 (\*immediately following Budget Approval Hearing) – Township Board Meeting

*Meeting minutes respectfully submitted by Clerk, Cathy Ostrander*