

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: Monday, November 1, 2021

Time: 7:00 PM

Place: Millen Township Hall

1. Call to Order and Pledge of Allegiance

2. Roll Call

a. **Board Members:** Supervisor Smith, Treasurer Bartlett, Trustee Somers, Trustee Kosal, Clerk Ostrander

b. **Others:** Mike Davio, Jim Dorr, Terry Small, Rich Gillies

3. Public Comments - None

4. Reports

a. Clerk:

- i. Motion to approve meeting minutes, October 4, 2021. Motion to approve by Somers, 2nd by Bartlett. Motion carries.
- ii. Winter Newsletter draft review. Final updates by November 8 to Clerk.

b. Treasurer:

- i. General Income Fund: \$109,192.65
- ii. Road Fund: \$86,222.32
- iii. Total: \$195,414.97
- iv. Motion to accept Treasurer Report, subject to audit. Motion to accept subject to audit by Kosal and 2nd by Somers. Motion carries.
- v. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11291-11311; Wages, EFPTS, Consumers, FOE (rent), Stout Mowing, Everett Leeseburg (Burials), Cox Plumbing Water Test Reimbursement, Park Supply Reimbursement; Lincoln Hardware, Quill. Motion to pay the bills by Somers and 2nd by Kosal. Motion carries.
- vi. Treasurer and Clerk Balance – Yes.

c. Road Committee

- i. **Cemetery Tree Removal along Burns Road**- Still pending removal for 2021.
- ii. **2021 Road Project Progress** – All projects completed. Waiting on last invoice for Walker Road. Bartlett noted that small holes are forming near Sanborn Rd. Township will need to monitor and review with County if condition worsens. Supervisor Smith to check with County on any outstanding invoices.
- iii. **Road Committee meeting from last month** covered by Trustee Jeff Somers. No topics which would impact for Millen Township discussed.

d. Zoning/Planning

i. Blight/Unlicensed vehicles stored in yards – Davio

1. Burgess Road blight – One vehicle moved. One remains that the owner is working on to get running. Neighbor added a privacy fence to help conceal the blight from their view.
2. 1600 Walker Road Blight – Not cleaned up yet. Owners have been at the property moving items.

- ii. **Jewell Lake Dr. Fire Damaged Property – Davio.** No updates. Supervisor Smith requested Mike to write another certified letter to the property owners as the property is no longer mowed and fire damage of the building has not been corrected.
- iii. **New permit filed** for house on Gary Wohlfeil Dr.
- iv. **Ordinance Amendments – Gillies.** County approved and moved amendments back to the Township for approval. Motion to approve all amendments by Kosal and 2nd by Somers Ayes – Smith, Somers, Kosal, Ostrander, Bartlett. Nay – None. All pass amendments passed by roll call vote. Supervisor Smith and Clerk Ostrander signed for file.
 - 1. 21-01 Small Building – Board Vote.
 - 2. 21-02 Special Exceptions Procedures Board Vote.
 - 3. 21-03 Short Term Rental Properties – Board Vote.
 - 4. 21-04 BC Park Ordinance –Board Vote
- e. **Cemetery Sexton Update.** No new burials. Fall cleanup completed by Bartlett.
- f. **Fire Department** – Chief Cordes. No update.
- g. **Alcona County -T. Small**
 - i. **PILT (Payment In Lieu of Taxes) money request to return monies to Township** would need a letter to Alcona County making the formal request. Supervisor Smith to pen the letter to Alcona County Commissions and drop at County Clerk by Tuesday (November 2).
 - ii. **Treasurer Kosal asked about additional details on the Gypsy Moth Spray funding** request being added to the next County wide ballot. Small responded that this would need to be put on the ballot by the County in the spring.

5. Unfinished Business

- a. **Unpaid Taxes - Personal Property Tax of BC Bar** is still outstanding and will be reviewed at the next meeting. No updated payment plan provided by the Owners. Supervisor Smith to follow-up.
- b. **Dr. Robert Turek - Vaccine Mandate Resolution 2021-007** – Board Vote. No feedback from the Township Attorney. Vote postponed.
- c. **Mr. Ron Siegel – All Band.** No updates.
- d. **ARPA –Project and Expenditure Report**, Due April 30, 2022. First half of disbursement made to the township in the amount of \$20,305.50. Funds tracked as a single line item in the General Fund per auditor’s direction.
- e. **Grant – Park Tree Trimming** status/documentation. Tree trimming in the next 2 weeks. Map provided for trees. Photos with timestamps to be taken and filed for reimbursement of funds.
- f. **Updates to Risk Manager Recommendations**
 - i. Barton City Park Ordinance (21-04) – Final Board Review/Approval. Approved (see above)
 - ii. ~~Park Use Agreement Attorney feedback/review/approval~~ (Table until attorney review completed)
- g. ~~Pavilion #2 Damage~~ (Table until Springtime)

6. New Business

- a. **Park Manager Resignation. Position open.** Posting added in 2021 Winter Tax Newsletter.
- b. **Barton City Park – Snowmobile Parking/Trailhead by Alcona County Parks & Rec. w/special use agreement.** Motion to approve use of parking area on a seasonal basis using current BC Park Agreement. Copy of insurance from Parks and Rec to be submitted with BC Park Use Agreement. Motion by Somers and 2nd Kosal. Motion carries.

- c. **Supervisor Smith requests Board approval for letter to Alcona County Commissioners to return the PILT funds** to the Township including current and previous years. Letter to be filed with the minutes. Motion by Somers and 2nd by Kosal. Motion carries.

7. Public Comments- None.

8. Adjourn – Motion to adjourn by Somers and 2nd by Bartlett. Motion carries.

***Next Meetings:** *December 6, 7:00 pm - Township Board Meeting*

Meeting minutes respectfully submitted by Clerk, Cathy Ostrander