

# MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: **TUESDAY September 7, 2021 (Due to Holiday)**

Time: 7:00 PM

Place: Millen Township Hall

## 1. Call to Order and Pledge of Allegiance

## 2. Roll Call –

- a. **Board:** Supervisor Smith, Treasurer Bartlett, Clerk Ostrander, Trustee Kosal, Trustee Somers

## 3. Other attendees: Rodney Cordes, Lorne Webb

- 4. **Public Comments not on the agenda** – Lorne met with the All Band rep on Wi-Fi after last meeting presentation. Additional feedback from the All Band rep stated that a hard line would be required. Lorne commented that it was nice that All Band still showed interest and appreciated the follow-up.

## 5. Reports

### a. Clerk:

- i. Motion to approve meeting minutes, August 2, 2021. Decision to table item for next meeting as hard copy had printing errors as presented at meeting.

### b. Treasurer:

- i. General Income Fund: \$88,707.12
- ii. Road Fund: \$86,192.93
- iii. Total: \$174,900.05
- iv. Motion to accept Treasurer Report, subject to audit. Motion by Somers, Kosal 2<sup>nd</sup>. Motion carried.
- v. Motion to pay bills, subject to board's post-audit policy authorizing payment: Checks #11237-11271 ; Wages, EFPTS, Consumers, FOE (rent), Alcona County Review, Barton City Fire Dept., Dust Control Reimbursements , Stout Mowing, Everett Leeseburg (Burials), BC Store, Alcona Treasurer, Insurance Policy, Alcona Road Commission. Motion by Somers, 2<sup>nd</sup> by Kosal. Motion carries.
- vi. Treasurer and Clerk Balance –Yes.
- vii. Budget to Actual Review – Treasurer Bartlett reviewed budget file updates by line item. Line items adjustments per attached file with changes in yellow. Motion to accept adjustments as presented made by Kosal, 2<sup>nd</sup> by Somers. Motion carries.

### c. Road Committee

- i. Cemetery Tree Removal along Burns Road. No new updates. Alcona County Rd Commission is still busy on main projects and still plans to complete the trimming this year.
- ii. 2021 Road Project Progress. One project outstanding in Millen Township (Walker Rd asphalt grinding/gravel fill project). Alcona County Road Commission is starting similar work in Hawes Twp. currently and should be moving to Walker Rd. Soon.
- iii. Resident Kenny Hawes contacted Supervisor Smith on the fogging and line painting on Kohler/Trask Lake Road. The Alcona County Rd commission stated that only center line striping will be done. Additional striping of the road is not cost effective due to the low ground area which do more frequent damage to this particular road.

### d. Zoning/Planning

- i. Unlicensed vehicles stored in yards – Davio (absent). No update.
- ii. Complaint - Resident Kevin Panterra at 942 Cordes Rd lodged a complaint with Supervisor Smith regarding an old pickup with junk tires stored north of his property on the access road. Smith to review with Mike Davio on next steps.
- iii. Jewell Lake Dr. Fire Damaged Property - Davio (absent). No update.
- iv. Blight - Letter sent on Burgess Rd property with blight. No further update.
- v. Ordinance updates – Gillies (absent, but Kosal updated the Board on meeting items)

1. Short Term Rental Properties – August 30 Public Hearing Results. Draft Ordinance 21-03 completed final approval at the last zoning board meeting on Aug 30. Ordinance now moves to the County for final review/approval. If approved, ordinance will be presented to Township Board for final approval and publication. Item to be added to the October agenda.
  2. Tiny House – no updates.
- e. Cemetery Sexton Update by Bartlett – There were three cremains burials this month. Last month there was one cremains burial. The family was not present at this arranged burial at the cemetery. Gillies Funeral home was present and the burial was completed. Barb to collect for the burial cost from the family.
  - f. Fire Department – Chief Cordes.
    - i. Cordes presented the new turn-out gear for review. Old gear brought for comparison to demonstrate how much lighter and improved the new equipment is for the department. Gear purchased at \$23,000 for 10 sets of gear (coats, hoods, boots, and pants). Also, the department purchased the secondary light gear used for traffic accident type situations as compared to full building fire gear. A discounted price was given on this gear since it was ordered with the other main gear. All gear was measured for fit to the individual firemen. Cordes will get \$5,000 back as grant money from the State of Michigan.
    - ii. Cordes stated new radios and a Polaris 4-wheeler arrived. Purchased using grants money.
    - iii. Monthly Fire Department calls include - 2 fire, 7 medical, and 1 CO2 alarm for August.
    - iv. Station construction is getting closer to completion. Waiting on some materials for final completions (garage doors just arrived and siding yet to arrive). New building will be capable of being a shelter and it is wheelchair accessible.
    - v. Rodney received a \$2500 donation for the fire hall from an individual. Chief Cordes to update on how the donation will be spent on a specific item in the future.
    - vi. New pagers will be considered for purchase in the future as the 911 system updates require.
    - vii. Chief Cordes applied for 2 more grants for CVAs for next year.
  - g. Alcona County -T. Small not present due to his father’s passing. The Millen Township Board sends their condolences to Terry.

## 6. Unfinished Business

- a. ARPA –
  - i. Millen Township has submitted option 1. Waiting on State review/approval. Funds to be dispersed in the next three weeks once final review/approval is completed by the State.
  - ii. Supervisor Smith stated that All Band’s Ron Siegle contacted him to ask the Township Board to make a commitment on internet connectivity. Kosal asked if he can rep Board to have discussion with All Band as EDC is not showing much activity yet at the County level. County is waiting on mapping exercise. Kosal would like to make the follow-up to request an internet plan for Millen Township which includes cost. Supervisor Smith to follow up with All Band rep on proposal and bring back to next meeting.
- b. Grants – Kosal updated on the CFNEM grant timing. Even though the grants have been decided, the results will not be made public until September 14. Kosal to follow up on September 16. If approved, the funds will be used on the BC Park tree trimming. Smith to follow up with winning tree trim bidder to verify the bid is still at same cost.
- c. Updates to Risk Manager Recommendations –

- i. Park Ordinance revision to new format – Ostrander to send current draft to Somers for final formatting to match other ordinances published in Millen Township. Draft to be published on millentownship.com website and be presented at next month’s meeting for approval by the Township.
  - ii. Park Use Agreement revision to new format – Send to attorney for review and final publication. Ostrander to send to Township Attorney.
- d. Pavilion #2 Damage – Supervisor Smith reviewed documents provided by the previous Supervisor. Historical photos show post construction. Smith to review proper construction requirements to correct frost heaving issue such that future damage will not occur. Post wrapping may be considered to prevent frost heaving. Harry Harvey has also been contacted for his input on construction. Also, one of the community groups may help support re-roofing the pavilion as part of the repair. It is also worth noting that most local contractors are all backed up on projects to repair do to current state of economy.

7. **New Business** – No additional

8. **Public Comments** - None

9. **Adjourn** – Motion by Kosal 2<sup>nd</sup> Somers, Motion carries.

**\*Next Meetings:** October4, 7:00 pm - Township Board Meeting

*Meeting minutes respectfully submitted by Clerk, Cathy Ostrander*