

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: June 7, 2021

Time: 7:00 PM

Place: *Millen Township Hall (FOE Area) following Covid-19 Social Distancing and masks requirements*

1. Call to Order and Pledge of Allegiance

2. Roll Call:

- a. **Board:** Supervisor Dennis Smith, Clerk Cathy Ostrander, Treasurer Barbara Bartlett, Trustee Scott Kosal, Trustee Jeff Somers
- b. **Other Officials:** Mike Davio, Rich Gillies, Rodney Cordes, Quintin Meek – Lappan Agency, Terry Small

3. Public Comments not on the agenda - None

4. Lappan Insurance Coverage– Quintin Meek

- a. **Grant** – Michigan Participating Plan Risk Reduction Grant Guidelines included in Lappan Agency Packet of materials.
- b. **“HR Muni”**– free HR consultation. Ostrander to sign up for Board.
- c. **Policy Review-**
 - i. Quintin completed a brief walkthrough of the Barton City Park and Maple Ridge Cemetery to review buildings and coverage prior to joining tonight’s Township Board Meeting.
 - ii. Need to add descriptions on the Playground Equipment and add to policy-Smith to get replacement cost
 - iii. Need to add Maple Ridge Cemetery shed to policy.
 - iv. New walkthrough to include detailed descriptions and photos to add to the policy details.
 - v. Quintin to follow –up on historical coverage for the Pavilions based on previous walkthroughs by Mike D. (Lappan Agency)
 - vi. Mike D. from Lappan Agency to come out for a detail walkthrough and to update photos/descriptions. Smith to schedule walk with Mike at Lappan Agency working with Quintin.
 - vii. Voting Machine Costs – Ostrander to confirm the cost with Election Source

5. Reports

- a. Clerk:
 - i. Motion to approve meeting minutes May 3, 2021 Millen Township Board Meeting. Motion by Somers, 2nd by Bartlett and motion carries.
 - ii.
- b. Treasurer:
 - i. General Income Fund: \$94,005.78
 - ii. Road Fund: \$160,232.76
 - iii. Fire Fund: \$
 - iv. Total: \$254,238.54
 - i. Motion to accept Treasurer Report, subject to audit. Motion by Kosal, 2nd by Somers and motion carries.
 - ii. Motion to pay bills, subject to board’s post-audit policy authorizing payment: Checks #11117 - 11161; Wages, EFPTS, Consumers, FOE, Alcona County Review, Barton City Fire Dept., Al Scully (Dust Control Reimbursement) , Stout Mowing, Everett Leeseburg (Burials), MTA, Lappan Agency, Lincoln Hardware, BCIA (4th Ad); Baird, Cotter, Bishop (auditor). Motion by Bartlett, 2nd by Somers and motion carries.
 - v. Treasurer and Clerk Balance - Yes

- c. Road Committee –
 - i. Cemetery (Burns Road) – Work not completed. Ostrander commented a few hardwood trees have been removed at the top of the hill on Burns Rd. Tree trunks are piled on the open field north of the main cemetery.
 - ii. Smith – Campbell presented contracts for 7 road contracts. Clerk to copy to Treasurer and File.
 - iii. BC Park area has not been used for gravel storage at this time, but that is still the plan.

d. **Zoning/Planning**

- i. Unlicensed vehicles stored in yards – Davio. No update.
- ii. Jewell Lake Dr. Fire Damaged Property – Davio. No Update.
- iii. June 15 meeting at the County to see how to proceed with legal action when enforcing zoning ordinances.
- iv. Ordinance updates – Gillies
 - 1. Short Term Rental Properties – Presented to the County Commission June 16 meeting. Draft copy presented to Board.
 - 2. Tiny House – presented to the County Commission June 16 meeting. Draft copy presented to Board.
 - 3. Gravel – No updates.

e. **Cemetery Sexton Update**

- i. Income this month from 4 lots sold, 1 – full burial, 1 cremains burial.
- ii. Flags purchased for graves and Cemetery were reimbursed by Alcona County Veterans. Four additional replacement holders purchased by Twp.
- iii. Ordinance is posted at Cemetery/website.
- iv. Flowers are planted in planter boxes.
- v. 2 west rows are remarked with gravesite number plates. Hand metal detector purchased and used to locate buried markers. Only two additional new plates required to be purchased.
- vi. Larry Wohlfeil has been trimming trees and hand mowing the corner at Burns road. Thank you Larry!
- vii. Bartlett purchases markers to identify grave sites without headstones.

f. **Fire Department** – Chief Cordes

- i. 4-wheeler Grant complete. Four companies had bid on new 4-wheeler. The end of the week the order should be in with Klimmek – Sales n Service (Mio) who was awarded the contract.
- ii. Applying for another DNR Grant for self- contained breathing apparatus.
- iii. National Gypsum contacted for donation of \$3000 worth of drywall for fire hall addition.
- iv. Monthly Calls: 4 – medical, 1- fire alarm, State of Michigan support for woods fire, Lincoln mutual aid fire, 1- brush fire in BC.
- v. Electrician working 6/7 /21 to remove old and start on new installation.

g. **Hawes Twp.** – Supervisor Cordes signed road contracts with County.

B. County – Terry Small

- a. County buildings are open for in-person business.
- b. ARPA – Still working the plan at the County level to identify what the funding should be spent on. Kosal had questions on the MTA working meetings informing on spending plans. Can we coordinate as townships with the County? An example being broadband which is on the list of approved infrastructure spending.
- c. Can we focus on a county wide gypsy moth plan? Oscoda County took this approach. Alcona has not yet.

- d. Working on the PILT money spending plan which is now under a new name. Different spending rules. More to follow.

6. Unfinished Business

- a. Grant Writing – Park Tree Trimming – Kosal. Millen Twp. had the first grant submitted for consideration. Feedback for approval in late August. Then September board member makes the decision. Thanks to Scott for taking on the grant writing.
- b. Michigan Twp. Participating Plan Risk Reduction Grant to be reviewed and considered by Kosal for next steps.
- c. Millen Township Summer Newsletter Final Draft Review – Ostrander needs updates by the end of the week. Zoning & Planning (Gillies/Davio), Supervisor Smith and Fire Department News. (6/11/2021)

7. New Business

- a. **Township Trash Collection** – Bid for Township pricing? Is there an interest to coordinate? Township Board does not support. Residents to continue with individual contracts.
- b. **Gypsy Moth Spraying** – Curan has been spraying. Kosal informed the Board that there are requirements to be considered for next year. Kosal to research and bring it back to the board for future planning.
- c. **Smith received complaint** from McCormack on the tree removal at the road on his Trask Lake property. Road commission does not trim trees under the power lines. That is the responsibility of the owner. McCormack acknowledges receiving letter from Supervisor Smith (township has mail return receipt on file). McCormack and takes responsibility for tree removal. He has arranged for Rick's Tree Service to remove the trees at the owner's expense.
- d. **Rich Gillies** – Requested a member of the Township Board join the zoning committee meetings. The position is a non-voting member and acts as a liaison to the board. Kosal accepts new role.

8. Public Comments – None.

9. Adjourn- Motion by Kosal, 2nd by Somers and motion carries.

***Next Meetings:** June 21, 2021 (3rd Monday of month at 6:30) - Zoning and Planning
July 5, 7:00 pm - Township Board Meeting
July 19, 10:30 am Board of Review

Meeting minutes respectfully submitted by Clerk, Cathy Ostrander