

MILLEN TOWNSHIP BOARD MEETING MINUTES

Date: February 1, 2021

Time: 7:00 pm

Place: *Via Zoom Video Conference, Host Supervisor Smith (Virtual Meeting per Covid-19 restrictions per MDHHS Order)*

- **Call to Order and Pledge of Allegiance**
- **Roll Call Attendees:**
 - **Board:** Supervisor Dennis Smith, Clerk Cathy Ostrander, Treasurer Barbara Bartlett, Trustee Jeff Somers, Trustee Scott Kosal
 - **Other Officials:** Rich Gillies, Mike Davio, Rodney Cordes
- **Public Comments not on the Agenda** - none
- **Reports**
 - Clerk:
 - i. Motion to approve meeting minutes December 7, 2020 – Motion by Somers, 2nd by Kosal. Motion carried.
 - Treasurer:
 - i. General Income Fund: \$86,697.82
 - ii. Road Fund: \$121,900.15
 - iii. Fire Fund: \$
 - iv. Total: \$208,597.97
 - v. Motion to accept Treasurer Report, subject to audit – Motion by Somers, 2nd by Kosal. Motion carried.
 - vi. Motion to pay bills as outlined on the agenda, subject to board’s post-audit policy authorizing payment: Checks #11012-11032; Wages, EFT, Consumers, FOE, MTA, Quill, USPS/Reimbursement, Barton City Fire Dept. (tax collection), Quick Books Annual Fee. Motion to pay bills as written by Bartlett, 2nd by Somers. Motion carried.
 - vii. Treasurer and Clerk Balance - yes
 - Road Committee
 - i. Smith contacted Mr. Campbell for meeting prior to Budget Planning. Campbell waiting on materials list which is due first week in February. Once this is received Smith and Somers will meet and review with road projects with Campbell.
 - ii. Smith also informed the board about potential for use of ground asphalt being removed from the US 23 road project in Harrisville. There is a possibility to acquire the reclaimed ground asphalt to use as an alternative material for Millen Twp. dirt roads similar to the McConnell road example. Smith requested quotes for reclaimed material (per half mile or mile of road) believing this could be a more cost effective solution for road improvement. Kosal suggested the Board start considering which dirt roads could benefit and how a prioritization of road projects would be made. Review once cost feedback is received by Smith.
 - iii. Bartlett reminded the Board that last year’s road projects were postponed due to covid-19. Smith waiting on current feedback of any impacts to cost based on current material costs.

- Zoning/Planning Report
 - i. Jewell Lake fire damaged property – Davio stated that the owners are still waiting for contractor to be able to remove damaged property. Smith reminded the board that owners are not in violation of current ordinances.
 - ii. Unlicensed vehicles stored in yards – Davio has had no additional contacts with properties. Supervisor suggests Davio to write letters to any properties that have abandoned vehicles. Davio noted there are more than these two properties in the township that have this blight concern.
 - iii. Gillies update on the Tiny House ordinance. He has received the information for this ordinance.
 - iv. Gillies update on the gravel and mining ordinance. Suggestion made to contact attorney for final review/change requirements for comparison to Michigan Law. Alcona Twp., Hawes also reviewing this ordinance.
 - v. Smith asked Gillies if there is an ordinance used by other townships on vacation rental properties operations. Gillies will inquire with other townships. Bartlett suggested Greenbush, Oscoda or Tawas townships as they have already updated ordinances to deal with recent issues.
- Cemetery Sexton Update
 - i. Donaldson has 12 lots to sell back to the township (\$600). Donaldson’s son also has 5 lots to return in exchange for a single lot. Bartlett to confirm the requested lot is still vacant. Board has no issue with updating the lot exchange once weather permits review of plot locations with Leesburg.
 - ii. Bartlett also reviewed cemetery ordinances that other local townships use to make improvements at Maple Ridge Cemetery. Bartlett to meet with Gillies for review of similar cemetery ordinances and consider potential updates for Maple Ridge Cemetery.
 - vi. Smith has bids out with three companies for tree removal at the Cemetery along Burns road. Plan to review at Budget Planning Meeting.
- **Unfinished Business**
 - Park Manager
 - i. Smith – Andy and Naomi Cox have volunteered to manage the BC Park in lieu of the previous budget line item of \$1300. That money will be donated to the BC Park and used for Park Maintenance. Contract to be written based on the updated Park Manager roles and responsibilities. Contract to be prepared (Ostrander) and signed by Cox (Smith).
 - ii. Ostrander confirmed that Park Manager Role and Responsibility written. No other changes introduced.
 - Bond Coverage
 - i. Smith reviewed bond coverage with Lappan Agency. Lappan confirmed clerk, treasure, and deputies have adequate coverage and are on par with other townships in the community.
 - ii. Smith invited Steve Lappan to a future meeting once Covid-19 restrictions are lifted.
 - Resolution 2021-005 – Investment Resolution. Bartlett reviewed final bank approval and has Huron Bank signature. Township Board roll call vote carried (Ayes – Smith, Somers, Bartlett, Ostrander, Kosal; Nay -none.)
- **New Business**
 - Proposed meetings for 2021 Budget Hearing – March 1 at 6:30 (prior to Township Meeting at 7pm)
 - Review of Budget Hearing notice in local newspaper minimum of 6 days prior to hearing date. Ostrander to submit notice to Alcona County Review on February 9th.
 - Smith – All Board of Review members (K. Miller, G. Boyd, and M. Dorr), the alternate member (A. Scully), and Supervisor Smith will complete the MTA BOR Training.
- **Public Comments** – none

- **Adjourn** – Motion to adjourn by Somers, 2nd by Bartlett. Motion carried.

Next Meetings: February 8 & 11, 7:00pm - Budget Meetings
March 1, 6:30 pm – Budget Hearing Meeting
March 1, 7:00 pm - Township Board Meeting
April 15, 2021 (3rd Thursday of month at 6:30) - Zoning and Planning

Meeting minutes respectfully submitted by Clerk, Cathy Ostrander.